

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Administrative & Executive
 Prepared by Gregory Poff

Acct. # 01-20-100
 Date 10/6/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	239,257.60	242,071.92	252,324.00	252,323.91	256,740.00	256,740.00	256,740.00
014	Overtime	0.00	0.00	1,000.00	0.00	1,000.00	1,000.00	1,000.00

Total Salaries and Wages	239,257.60	242,071.92	253,324.00	252,323.91	257,740.00	257,740.00	257,740.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Recommended
021	Legal Advertising	976.40	2,163.88	2,000.00	1,455.68	2,000.00	2,000.00	2,000.00
023	Printing & Binding	175.00	0.00	500.00	0.00	500.00	500.00	500.00
028	Professional/Consultant	38,502.45	39,952.60	40,000.00	38,743.85	0.00	0.00	0.00
036	Office Supplies	2,851.58	3,324.04	2,800.00	3,864.51	2,800.00	2,800.00	2,800.00
040	Personnel Expenses	731.72	1,095.41	600.00	531.00	1,200.00	1,200.00	1,200.00
041	Conferences & Meetings	4,220.19	1,732.50	4,000.00	2,789.73	4,000.00	4,000.00	4,000.00
042	Education	1,236.00	785.00	1,575.00	1,211.91	1,575.00	1,575.00	1,575.00
044	Association Dues	5,833.00	4,009.55	6,125.00	3,793.53	6,125.00	6,125.00	6,125.00
053	Office Equipment	0.00	700.29	1,000.00	943.32	1,000.00	1,000.00	1,000.00
059	Computer Equipment	939.38	213.98	500.00	1,143.27	1,500.00	1,500.00	1,500.00
077	Cell Phones	1,378.84	1,573.20	1,300.00	1,225.09	1,600.00	1,600.00	1,600.00

Total Other Expenses	56,844.56	55,550.45	60,400.00	55,701.89	22,300.00	22,300.00	22,300.00
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Grand Total	296,102.16	297,622.37	313,724.00	308,025.80	280,040.00	280,040.00	280,040.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Administrative & Executive	Acct. # 01-20-100
Prepared by	Gregory Poff	Date 10/6/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #021 - Legal Advertising</u>			
Legal notices to bidders	1,100.00	1,100.00	1,100.00
Affidavit fees, hearing notices, etc.	900.00	900.00	900.00
	2,000.00	2,000.00	2,000.00
<u>Account #023 - Printing & Binding</u>			
Administration & Mayor Envelopes	100.00	100.00	100.00
Business Cards	200.00	200.00	200.00
Printing of 2016 Municipal Budget	200.00	200.00	200.00
	500.00	500.00	500.00
<u>Account #028 - Professional/Consultant Fees</u>			
Computer/Network Services - Reclassified to Information & Technology #20-140	0.00	0.00	0.00
Performance Measurement System - (Socrata) - Relclassified to Information & Technology #20-140	0.00	0.00	0.00
Website design and maintenance - Reclassified to Information & Technology #20-140	0.00	0.00	0.00
	0.00	0.00	0.00
<u>Account #036 - Office Supplies</u>			
General Office Supplies	2,500.00	2,500.00	2,500.00
Publications	100.00	100.00	100.00
Shipping Expense	200.00	200.00	200.00
	2,800.00	2,800.00	2,800.00
<u>Account #040 - Personnel Expenses</u>			
Pre-Employment Physicals	1,100.00	1,100.00	1,100.00
Miscellaneous employee reimbursements/mileage	100.00	100.00	100.00
	1,200.00	1,200.00	1,200.00
<u>Account #041 - Conferences & Meetings</u>			
County, state and various agency meetings	3,800.00	3,800.00	3,800.00
League of Municipalities - meetings	200.00	200.00	200.00
	4,000.00	4,000.00	4,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Administrative & Executive	Acct. # 01-20-100
Prepared by	Gregory Poff	Date 10/6/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #042 - Education</u>			
Seminars and purchasing courses for Assistant Business Administrator	1,575.00	1,575.00	1,575.00
<u>Account #044 - Association Dues</u>			
NJ Conference of Mayors	410.00	410.00	410.00
NJ Municipal Managers Association	1,000.00	1,000.00	1,000.00
ICMA Annual Membership Dues	2,215.00	2,215.00	2,215.00
Morris County CO-OP annual membership	1,000.00	1,000.00	1,000.00
Rockaway River Watershed Cabinet	1,500.00	1,500.00	1,500.00
	6,125.00	6,125.00	6,125.00
<u>Account #053 - Office Equipment</u>			
Fax Machines	200.00	200.00	200.00
Computer Equipment	800.00	800.00	800.00
	1,000.00	1,000.00	1,000.00
<u>Account #059 - Computer Equipment</u>			
Printing/toner cartridges	1,500.00	1,500.00	1,500.00
	1,500.00	1,500.00	1,500.00
<u>Account #077 - Cell Phones</u>			
Cell phones and tablet with wireless charge for Mayor & Administration	1,600.00	1,600.00	1,600.00
	1,600.00	1,600.00	1,600.00
TOTAL	22,300.00	22,300.00	22,300.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Human Resources	Acct. # 01-20-105
Prepared by	Gregory Poff/Lisa Palmieri	Date 10/6/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #027 - Legal Services</u>			
Professional services for labor and employment matters	30,000.00	30,000.00	30,000.00
<u>Account #028 - Professional & Consulting Fees</u>			
On-line Human Resouce management software	40,000.00	40,000.00	40,000.00
Performance Evaluation Service & Human Resources Training (Mercer Group)	5,000.00	5,000.00	5,000.00
Document Management System (DMS)	5,000.00	5,000.00	5,000.00
	50,000.00	50,000.00	50,000.00
TOTAL	80,000.00	80,000.00	80,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Mayor & Council
Prepared by Susan Best

Acct. # 01-20-110
Date 10/6/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #040 - Public Relations</u>			
Various costs associated with the Township Council & public relations with residents, media, communications, etc.	5,000.00	30,000.00	30,000.00
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<u>Account #041 - Conferences & Meetings</u>			
Various conferences & meetings (including attendance at the League of Municipalities) attended by Mayor & Council	1,000.00	1,000.00	1,000.00
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<u>Account #044 - Association Dues</u>			
NJ Conference of Mayors	300.00	300.00	300.00
League of Municipalities (dues are charged to Clerk's Operating Budget)	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>
	300.00	300.00	300.00
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<u>Account #058 - Equipment & Supplies</u>			
Plaques/Awards	200.00	200.00	200.00
Business Cards	200.00	200.00	200.00
Flowers	100.00	100.00	100.00
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	500.00	500.00	500.00
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TOTAL	6,800.00	31,800.00	31,800.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department _____ Municipal Clerk
Prepared by _____ Susan Best

Acct. # 01-20-120
Date 10/6/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	133,398.99	133,398.99	138,740.00	138,695.72	141,447.00	141,447.00	141,447.00
014	Overtime	2,267.79	853.62	2,400.00	1,176.65	2,400.00	2,400.00	2,400.00

Total Salaries and Wages

135,666.78	134,252.61	141,140.00	139,872.37	143,847.00	143,847.00	143,847.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
021	Legal Advertising	2,871.70	2,109.48	5,000.00	2,363.41	5,000.00	5,000.00	5,000.00
022	Postage	42,742.08	45,233.18	45,000.00	18,757.61	45,000.00	45,000.00	45,000.00
026	Equipment Maintenance	550.00	325.00	600.00	325.00	600.00	600.00	600.00
028	Professional/Consulting	0.00	0.00	250.00	80.00	250.00	250.00	250.00
029	Contractual Fees	11,720.36	16,487.41	18,000.00	10,028.12	18,000.00	18,000.00	18,000.00
033	Publications/Subscriptions	831.00	522.38	800.00	968.02	800.00	900.00	900.00
036	Office Supplies	1,913.14	2,253.68	3,000.00	1,014.53	3,000.00	3,000.00	3,000.00
040	Personnel Expenses	431.36	103.15	500.00	29.50	500.00	500.00	500.00
041	Conferences & Meetings	418.00	919.76	1,000.00	126.00	1,000.00	1,000.00	1,000.00
042	Education	20.00	268.00	1,200.00	258.11	1,200.00	1,200.00	1,200.00
044	Association Dues	275.00	1,950.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
053	Office Equipment	0.00	0.00	350.00	0.00	350.00	350.00	350.00
058	Other Equip. & Supplies	0.00	0.00	200.00	0.00	200.00	200.00	200.00
101	Ordinance Codification	2,172.95	0.00	1,500.00	0.00	6,500.00	16,500.00	16,500.00
102	Land Use Books	2,000.00	0.00	1,500.00	0.00	1,500.00	1,500.00	1,500.00
120	Photocopy Supplies/Service	7,909.40	4,549.16	6,000.00	5,120.00	6,000.00	6,000.00	6,000.00
201	Election Expense/Supplies	11,476.05	10,665.32	14,000.00	9,660.98	14,000.00	14,000.00	14,000.00

Total Other Expenses

85,331.04	85,386.52	100,900.00	50,731.28	105,900.00	116,000.00	116,000.00
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Grand Total

220,997.82	219,639.13	242,040.00	190,603.65	249,747.00	259,847.00	259,847.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Municipal Clerk	Acct. # 01-20-120
Prepared by	Susan Best	Date 10/6/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #021 - Legal Advertising</u> Advertise meetings, ordinances, resolutions (as required), evening voter registration hours and all other notices that may arise	5,000.00	5,000.00	5,000.00
<u>Account #022 - Postage</u> Daily postage for mailing machine, Town Planner postage, Rockaway Township magazine postage, and all other Township correspondence	45,000.00	45,000.00	45,000.00
<u>Account #026 - Equipment Maintenance</u> Maintenance of all electronic equipment that is not covered under contract	600.00	600.00	600.00
<u>Account #028 - Professional/Consultant Fees</u> Recording of deeds, easements, vacation of roads, etc. Restoration of Vital Statistics	250.00	250.00	250.00
<u>Account #029 - Contractual Fees</u> Leases of copier machine & maintenance, copier supplies (excluding staples) approx. \$985/month Lease of postage machine - \$180/month plus maintenance	11,840.00 6,160.00 <hr style="border-top: 1px solid black;"/>	11,840.00 6,160.00 <hr style="border-top: 1px solid black;"/>	11,840.00 6,160.00 <hr style="border-top: 1px solid black;"/>
<u>Account #033 - Publications & Subscriptions</u> Inserts for State Statutes (West Group), League of Municipalities magazine	800.00	900.00	900.00
<u>Account #036 - Office Supplies</u> Letterhead, envelopes, marriage envelopes, toner for fax machine & printers, staples for copier, and various office supplies, Vital Statistic Certification paper, Minute books, Ordinance & Resolution books, Agenda books, executive session books	3,000.00	3,000.00	3,000.00
<u>Account #040 - Personnel Expenses</u> Mileage reimbursement for seminars attended by Clerk and staff	500.00	500.00	500.00
<u>Account #041 - Conferences & Meetings</u> League of Municipalities Convention, Clerk's conferences, Morris County Registrars Association, Certified Municipal Clerk	1,000.00	1,000.00	1,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Municipal Clerk	Municipal Clerk	Acct. # 01-20-120
Prepared by	Susan Best	Date 10/6/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #042 - Education</u> Re-certification courses for Township Clerk, Registrar, Deputy Registrar, and education courses for Alternate Deputy Registrar	1,200.00	1,200.00	1,200.00
<u>Account #044 - Association Dues</u> Passaic River Coalition dues, NJSLOM, IIMC, NJMCA, NJRA, MCRA, NCCM	2,000.00	2,000.00	2,000.00
<u>Account #053 - Office Equipment</u> Purchase of CD's for recorder in council/court room, small recorder & CD's for three computers	350.00	350.00	350.00
<u>Account #058 - Other Equipment & Supplies</u> Purchase of Office Printers & Fax Machines	200.00	200.00	200.00
<u>Account #101 - Ordinance Codification</u> New Ordinances, supplements (Coded Systems)	6,500.00	16,500.00	16,500.00
<u>Account #102 - Land Use Books</u> Books & Supplements (Volume II)	1,500.00	1,500.00	1,500.00
<u>Account #120 - Photocopy Supplies/Service</u> Copy Paper (White, Color, 3-Hole punch, 8 1/2 x 11, 8 1/2 x 14, 8 1/2 x 17)	6,000.00	6,000.00	6,000.00
<u>Account #201 - Election Expense</u> Costs and supplies associated with the elections	14,000.00	14,000.00	14,000.00
TOTAL	105,900.00	116,000.00	116,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Finance
Prepared by Lisa Palmieri

Acct. # 01-20-130
Date 10/6/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	328,877.49	331,691.85	345,904.00	345,922.34	351,957.00	351,957.00	351,957.00
014	Overtime	0.00	1,181.66	1,000.00	1,866.84	3,000.00	3,000.00	3,000.00

<u>Total Salaries and Wages</u>	328,877.49	332,873.51	346,904.00	347,789.18	354,957.00	354,957.00	354,957.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
023	Printing	0.00	0.00	1,000.00	1,969.00	1,000.00	1,000.00	1,000.00
028	Professional Fees	0.00	0.00	500.00	850.00	500.00	500.00	500.00
029	Contractual Fees	26,462.13	28,560.15	45,000.00	38,564.23	45,000.00	45,000.00	45,000.00
036	Office Supplies	4,000.00	3,998.77	4,000.00	4,355.72	4,000.00	4,000.00	4,000.00
041	Conferences & Meetings	71.40	20.00	100.00	100.00	100.00	100.00	100.00
042	Education	1,144.50	1,492.90	2,000.00	1,387.00	2,000.00	2,000.00	2,000.00
044	Association Dues	220.00	230.00	230.00	230.00	230.00	230.00	230.00
105	Sewer Assessments	5,745.42	4,790.09	7,000.00	4,120.29	7,000.00	7,000.00	7,000.00
130	Annual Audit	45,150.00	45,150.00	45,150.00	45,150.00	45,150.00	45,150.00	45,150.00

<u>Total Other Expenses</u>	82,793.45	84,241.91	104,980.00	96,726.24	104,980.00	104,980.00	104,980.00
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<u>Grand Total</u>	411,670.94	417,115.42	451,884.00	444,515.42	459,937.00	459,937.00	459,937.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Finance	Acct. # 01-20-130
Prepared by	Lisa Palmieri	Date 10/6/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #023 - Printing</u>			
Various forms including purchase orders/vouchers, envelopes, letterhead, business cards, etc.	1,000.00	1,000.00	1,000.00
<u>Account #028 - Professional Fees</u>			
Costs associated with budget preparation, printing & distribution	500.00	500.00	500.00
<u>Account #029 - Contractual Fees</u>			
Credit card services fees and interest costs - Municipal Court	4,000.00	4,000.00	4,000.00
Finance software annual maintenance agreement - Edmunds & Associates	8,500.00	8,500.00	8,500.00
Citi-Net On-Line Payment annual subscription (cost split between Finance and Water Utility)	2,500.00	2,500.00	2,500.00
Payroll/Personnel fees - ADP	30,000.00	30,000.00	30,000.00
	45,000.00	45,000.00	45,000.00
<u>Account #036 - Office Supplies</u>			
Various office supplies including binders, toner cartridges, ledger books, back-up tapes, envelopes, etc.	4,000.00	4,000.00	4,000.00
<u>Account #041 - Conferences & Meetings</u>			
Costs associated with Morris County TCTA meetings (\$25/quarter)	100.00	100.00	100.00
<u>Account #042 - Education</u>			
Seminars for re-certification of CFO and two accountants.	2,000.00	2,000.00	2,000.00
<u>Account #044 - Association Dues</u>			
Tax Collectors & Treasurer's Association of Morris County (TCTA - Morris County)	40.00	40.00	40.00
Tax Collectors & Treasurer's Association of Morris County (TCTA - New Jersey)	100.00	100.00	100.00
Government Finance Officers Association (GFOA)	90.00	90.00	90.00
	230.00	230.00	230.00
<u>Account #105 - Sewer Assessments</u>			
Proposed and Confirmed Sewer Lines under Township of Rockaway	7,000.00	7,000.00	7,000.00
<u>Account #130 - Annual Audit</u>			
Preparation of annual audit report as required by State Statute	45,150.00	45,150.00	45,150.00
TOTAL	104,980.00	104,980.00	104,980.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Information & Technology	Acct. # 01-20-140
Prepared by	Lisa Palmieri	Date 10/6/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #028 - Professional & Consulting Fees</u>			
GFI Email	1,950.00	1,950.00	1,950.00
GFI Archive	1,700.00	2,700.00	2,700.00
Firewall Software (Barracuda)	950.00	950.00	950.00
Back-up monitoring for Disaster Recovery (\$350/month)	4,200.00	4,200.00	4,200.00
Computer/Network Services	92,000.00	92,000.00	92,000.00
Anit-Virus Software (Symantec) contract renewed every 5 years - 2015-2019	0.00	0.00	0.00
Website Design & Maintenance (Civic Plus/Icon Enterprises)	5,000.00	5,000.00	5,000.00
E-Gov Link - Website Hosting Services	6,000.00	6,000.00	6,000.00
Performance Measurement (Socrata)	8,000.00	8,000.00	8,000.00
Government Transparency - Open Budget Software (Socrata)	12,000.00	12,000.00	12,000.00
	<u>131,800.00</u>	<u>132,800.00</u>	<u>132,800.00</u>
<u>Account #053 - Office Supplies</u>			
Various office supplies including toner cartridges, etc.	5,000.00	4,000.00	4,000.00
	<u>5,000.00</u>	<u>4,000.00</u>	<u>4,000.00</u>
<u>Account #059 - Computer Equipment</u>			
Costs associated Township Server and various equipment	5,000.00	5,000.00	5,000.00
	<u>5,000.00</u>	<u>5,000.00</u>	<u>5,000.00</u>
TOTAL	<u>141,800.00</u>	<u>141,800.00</u>	<u>141,800.00</u>

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department _____ Tax Collector _____
 Prepared by _____ Lola Bachok _____

Acct. # 01-20-145
 Date 10/22/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	179,360.93	166,336.98	178,170.00	177,957.17	185,164.00	185,164.00	185,164.00
014	Overtime	0.00	0.00	1,000.00	0.00	1,000.00	1,000.00	1,000.00

Total Salaries and Wages	179,360.93	166,336.98	179,170.00	177,957.17	186,164.00	186,164.00	186,164.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
026	Equipment Maintenance	95.83	0.00	1,010.00	750.00	1,010.00	1,010.00	1,010.00
028	Professional/Consulting	120.00	5,929.35	8,770.00	8,180.16	8,770.00	8,770.00	8,770.00
029	Contractual Fees	4,440.00	5,015.00	7,065.00	4,840.00	7,065.00	7,065.00	7,065.00
036	Office Supplies	5,741.61	5,319.04	6,355.00	5,630.09	6,355.00	6,355.00	6,355.00
041	Conferences & Meetings	714.20	652.00	1,390.00	1,284.00	1,390.00	1,390.00	1,390.00
042	Education	329.00	3,299.00	900.00	100.00	900.00	900.00	900.00
058	Other Equipment/Supplies	1,075.00	199.99	3,200.00	0.00	3,200.00	3,200.00	3,200.00
108	Tax Sale Costs	0.00	131.96	1,200.00	89.96	1,200.00	1,200.00	1,200.00
130	Association Dues	260.00	140.00	300.00	280.00	300.00	300.00	300.00

Total Other Expenses	12,775.64	20,686.34	30,190.00	21,154.21	30,190.00	30,190.00	30,190.00
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Grand Total	192,136.57	187,023.32	209,360.00	199,111.38	216,354.00	216,354.00	216,354.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Tax Collector	Acct. # 01-20-145
Prepared by	Lola Bachok	Date 10/22/15

	REQUESTED	RECOMMENDED	APPROVED
<u>Account #026 - Equipment Maintenance</u>			
Repairs not covered under contract:			
Service HP Laser Jet #4350	100.00	100.00	100.00
Payment Drop Box	210.00	210.00	210.00
Walk-In Safe	400.00	400.00	400.00
Neo-Post Folding & Stuffing Machine maintenance	300.00	300.00	300.00
	1,010.00	1,010.00	1,010.00
<u>Account #028 - Processional/Consulting Fees</u>			
Microsystems E-Mail master file updates - Regular/Added	150.00	150.00	150.00
Microsystems Delivery of Extended Tax Duplicate	35.00	35.00	35.00
First Byte - Uploading billing files from Microsystems	400.00	400.00	400.00
Tax Bills - Printing/Stuffing/Mailing	1,550.00	1,550.00	1,550.00
Tax Bills - Newsletters and other inserts	1,635.00	1,635.00	1,635.00
Foreclosure Costs - Municipal Liens (5 @ \$1,000 each)	5,000.00	5,000.00	5,000.00
	8,770.00	8,770.00	8,770.00
<u>Account #029 - Contractual Fees</u>			
First Byte Corporation - Software support & maintenance annual contract	4,815.00	4,815.00	4,815.00
On-Line Tax Sale Auction - approx. 150 properties @ \$15 per line item	2,250.00	2,250.00	2,250.00
	7,065.00	7,065.00	7,065.00
<u>Account #036 - Office Supplies</u>			
Billing:			
Tax Bills - Regular Advice Copies - 15,000 @ \$105/thousand	1,575.00	1,575.00	1,575.00
Tax Bills - Added/Omitted - 1,000 @ \$280/thousand	280.00	280.00	280.00
Sewer Assessment - 2,000 @ \$50/thousand	100.00	100.00	100.00
Delinquent Notices - 2,500 @ \$215/thousand	537.50	537.50	537.50
Window Envelopes - 15,000 @ \$44/thousand	660.00	660.00	660.00
Non-Window Envelopes - 2,500 @ \$65/thousand	162.50	162.50	162.50
PD5 Senior Forms - 500 @ \$30/hundred	150.00	150.00	150.00
Computer Supplies:			
Print Cartridges for Workstations - 6 @ \$85 each	510.00	510.00	510.00
Print Cartridges for Office - 2 @ \$75 each	150.00	150.00	150.00
Print Cartridges for Laser Jet Printer (large) - 2 @ \$225 each	450.00	450.00	450.00
Validator Ribbons - 3 @ \$17 each	52.00	52.00	52.00
Validator Paper Rolls - 4 @ \$52/dozen	208.00	208.00	208.00
Miscellaneous Supplies:			
Calculator Paper Rolls - 4 @ \$15/dozen	60.00	60.00	60.00
Calculator Ribbons - 4 @ \$35 each	140.00	140.00	140.00
File Folders - 20 @ \$10/box	200.00	200.00	200.00
Pens, Staples, Calendars	300.00	300.00	300.00
Year-End Storage Bankers Boxes	160.00	160.00	160.00
Freight Charges	500.00	500.00	500.00
Letterhead - 1 box @ \$160	160.00	160.00	160.00
	6,355.00	6,355.00	6,355.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department _____	Tax Collector	Acct. # 01-20-145
Prepared by _____	Lola Bachok	Date 10/22/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #041 - Conferences & Meetings</u>			
Attendance at quarterly meetings for Morris County TCTA (2 CTC's @ \$50/meeting)	400.00	400.00	400.00
Spring Conference - Morris County TCTA (2 CTC's @ \$420)	840.00	840.00	840.00
Mileage Reimbursement	150.00	150.00	150.00
	1,390.00	1,390.00	1,390.00
<u>Account #042 - Education</u>			
Continuing Education Courses (2 CTC's)	500.00	500.00	500.00
License Renewal (2 CTC's)	100.00	100.00	100.00
Principals of Municipal Tax Collection	300.00	300.00	300.00
	900.00	900.00	900.00
<u>Account #058 - Other Equipment/Supplies</u>			
1 17" replacement monitor	700.00	700.00	700.00
1 replacement payment processor	1,800.00	1,800.00	1,800.00
1 replacement printer	700.00	700.00	700.00
	3,200.00	3,200.00	3,200.00
<u>Account #108 - Tax Sale Costs</u>			
Advertising/Mailing - 4 weeks @ \$300/legal ad (Citizen Publication Renewal)	1,200.00	1,200.00	1,200.00
	1,200.00	1,200.00	1,200.00
<u>Account #130 - Association Dues</u>			
Morris County TCTA annual dues (2 CTC's @ \$50 each)	100.00	100.00	100.00
New Jersey TCTA annual dues (2 CTC's @ \$100 each)	200.00	200.00	200.00
	300.00	300.00	300.00
TOTAL	30,190.00	30,190.00	30,190.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department _____ Tax Assessment _____
 Prepared by _____ Mark Burek _____

Acct. # 01-20-150 _____
 Date 10/26/15 _____

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	159,888.25	159,888.23	166,347.00	166,353.85	169,259.00	169,259.00	169,259.00
014	Overtime	907.59	620.97	2,000.00	640.29	2,000.00	2,000.00	2,000.00

<u>Total Salaries and Wages</u>	160,795.84	160,509.20	168,347.00	166,994.14	171,259.00	171,259.00	171,259.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
028	Professional/Consulting	5,000.00	7,600.00	9,000.00	1,600.00	9,000.00	9,000.00	9,000.00
029	Contractual Fees	3,154.68	0.00	3,000.00	0.00	3,000.00	3,000.00	3,000.00
036	Office Supplies	6,587.39	6,189.57	6,000.00	1,674.78	6,000.00	6,000.00	6,000.00
040	Personnel Expenses	0.00	455.15	100.00	0.00	100.00	100.00	100.00
041	Conferences & Meetings	0.00	0.00	300.00	0.00	300.00	300.00	300.00
042	Education	60.00	60.00	500.00	235.00	500.00	500.00	500.00
044	Association Dues	440.00	440.00	450.00	445.00	450.00	450.00	450.00
053	Office Equipment	0.00	237.35	350.00	0.00	350.00	350.00	350.00
077	Wireless Internet	480.36	476.29	550.00	441.43	550.00	550.00	550.00

<u>Total Other Expenses</u>	15,722.43	15,458.36	20,250.00	4,396.21	20,250.00	20,250.00	20,250.00
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<u>Grand Total</u>	176,518.27	175,967.56	188,597.00	171,390.35	191,509.00	191,509.00	191,509.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Tax Assessment	Acct. # 01-20-150
Prepared by	Mark Burek	Date 10/26/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #028 - Professional/Consulting</u>			
Tax maps for the Township need to be updated every year as per state statute. This is normally accomplished by the Engineering Department. Some of the changes that need to be made are too time consuming for the Engineering Department to complete. An outside firm needs to be hired to complete the updates as per state statute. The estimates are between \$9,000 & \$12,000. This line item also includes fees for assessment assistance for properties which this office has limited data to value. (See #6-01-36-476-003)	9,000.00	9,000.00	9,000.00
<u>Account #029 - Contractual Fees</u>			
To maintain the appraisal program provided through the revaluation for year-round support by the vendor.	3,000.00	3,000.00	3,000.00
<u>Account #036 - Office Supplies</u>			
General office supplies such as file folders, pens, pencils, notepads, etc. The postage & processing of the postcards under N.J.S.A. 54:4-38.1 is charged to this line item. The cost of postage and the amount of tax line items in the Township has increased.	6,000.00	6,000.00	6,000.00
<u>Account #040 - Personnel Expenses</u>			
Expenses for parking, tolls, & mileage for attending Court, conferences & school.	100.00	100.00	100.00
<u>Account #041 - Conferences & Meetings</u>			
Costs associated with attendance at annual conventions and conferences/meetings for the Tax Assessor and staff.	300.00	300.00	300.00
<u>Account #042 - Education</u>			
Courses for assessing Real Property in the State of New Jersey as prescribed by the Division of Taxation and courses for re-certification for maintaining a Tax Assessor's Certificate.	500.00	500.00	500.00
<u>Account #044 - Association Dues</u>			
Both the Tax Assessor and Assessing Clerk belong to the Morris County Assessor's Association and the State Assessor's Association.	450.00	450.00	450.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Tax Assessment	Acct. # 01-20-150
Prepared by	Mark Burek	Date 10/26/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
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Account #053 - Office Equipment

Purchase of miscellaneous equipment such as file cabinets and computer related items.	350.00	350.00	350.00
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Account #077 - Wireless Internet

MIFI device to access the County Tax Records through wireless internet (this service began in August, 2009 and costs \$50/month)	550.00	550.00	550.00
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TOTAL	20,250.00	20,250.00	20,250.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Legal Services
 Prepared by Gregory Poff/Lisa Palmieri

Acct. # 01-20-155
 Date 10/6/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
	Regular Wages							
	Overtime							

Total Salaries and Wages	0.00							
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
028	Professional/Consulting	245,565.80	247,375.56	300,000.00	256,917.31	199,000.00	275,000.00	275,000.00
029	Contractual Fees	189,085.12	204,212.21	212,000.00	79,473.61	180,000.00	100,000.00	100,000.00
110	Other Fees	97,509.76	95,372.00	112,000.00	19,500.00	96,000.00	100,000.00	100,000.00

NOTE: December invoices will be received and paid in January, 2016 and charged against the 2015 budget.

Total Other Expenses	532,160.68	546,959.77	624,000.00	355,890.92	475,000.00	475,000.00	475,000.00
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Grand Total	532,160.68	546,959.77	624,000.00	355,890.92	475,000.00	475,000.00	475,000.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Legal Services	Acct. # 01-20-155
Prepared by	Gregory Poff/Lisa Palmieri	Date 10/6/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #028 - Professional/Consulting</u>			
Township Attorney services - includes retainer and balance for non-retainer costs such as litigation and Planning Board appeals. (Approximately \$23,000 per month)	199,000.00	275,000.00	275,000.00
<u>Account #029 - Contractual Fees</u>			
Other general legal matters and professional consultant fees (Approximately \$8,400 per month)	180,000.00	100,000.00	100,000.00
<u>Account #110 - Other Fees</u>			
Tax appeals & associated costs, litigation matters, etc. Also includes special prosecutorial services as needed (Approximately \$8,300 per month)	96,000.00	100,000.00	100,000.00
TOTAL	475,000.00	475,000.00	475,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Engineering
 Prepared by James Lutz

Acct. # 01-20-165
 Date 10/23/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	359,160.37	259,226.83	269,700.00	269,734.24	274,420.00	274,420.00	274,420.00
014	Overtime	1,352.13	671.16	5,000.00	1,108.09	5,000.00	5,000.00	5,000.00

Total Salaries and Wages	360,512.50	259,897.99	274,700.00	270,842.33	279,420.00	279,420.00	279,420.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
026	Equipment Maintenance	5,295.78	0.00	4,000.00	0.00	2,000.00	2,000.00	2,000.00
028	Professional/Consulting	15,402.50	49,174.50	122,931.00	67,246.88	122,931.00	122,350.00	122,350.00
030	Materials & Supplies	891.76	699.39	1,000.00	471.02	1,000.00	1,000.00	1,000.00
036	Office Supplies	668.22	775.76	900.00	889.26	900.00	900.00	900.00
040	Personnel Expenses	17.85	194.99	100.00	4.50	100.00	100.00	100.00
041	Conferences & Meetings	370.00	260.00	350.00	625.00	350.00	350.00	350.00
042	Education	1,419.80	220.45	2,500.00	900.00	2,500.00	2,500.00	2,500.00
044	Association Dues	679.00	605.00	1,000.00	695.00	1,000.00	1,000.00	1,000.00
058	Equipment & Supplies	0.00	0.00	800.00	1,375.08	2,800.00	2,800.00	2,800.00
077	Cell Phones	887.09	781.86	1,000.00	782.13	1,000.00	1,000.00	1,000.00
105	Fees & Permits	5,850.00	5,250.00	6,000.00	5,250.00	6,000.00	6,000.00	6,000.00

Total Other Expenses	31,482.00	57,961.95	140,581.00	78,238.87	140,581.00	140,000.00	140,000.00
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Grand Total	391,994.50	317,859.94	415,281.00	349,081.20	420,001.00	419,420.00	419,420.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Engineering	Acct. # 01-20-165
Prepared by	James Lutz	Date 10/23/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #026 - Equipment Maintenance</u> Service & maintenance contract for DLT AutoCAD map and ESRI - ArcView GIS software.	2,000.00	2,000.00	2,000.00
<u>Account #028 - Professional/Consulting</u> Various engineering design projects - engineering, mapping, CAD work & surveying Including Stormwater Outfalls, FEMA & flood maps	83,931.00	83,350.00	83,350.00
Daniel Street Improvements	19,000.00	19,000.00	19,000.00
4 Dam Inspections	20,000.00	20,000.00	20,000.00
	122,931.00	122,350.00	122,350.00
<u>Account #030 - Materials & Supplies</u> Drafting & surveying supplies, film & developing charges, Xerox copier supplies, etc.	1,000.00	1,000.00	1,000.00
<u>Account #036 - Office Supplies</u> Stationery, writing implements, calendars, file folders, typewriter, computer & printer supplies, etc.	900.00	900.00	900.00
<u>Account #040 - Personnel Expense</u> Mileage reimbursement, parking fees, tolls.	100.00	100.00	100.00
<u>Account #041 - Conferences & Meetings</u> Seminar and conference registration fees	350.00	350.00	350.00
<u>Account #042 - Education</u> Professional engineering, AutoCAD and GIS courses. Estimated fee is \$300 - \$900 per class.	2,500.00	2,500.00	2,500.00
<u>Account #044 - Association Dues</u> Membership dues to professional organizations & societies. Professional license renewal fees & periodical subscriptions.	1,000.00	1,000.00	1,000.00
<u>Account #058 - Equipment & Supplies</u> Purchase of file cabinets, conference table, chairs and worksite supplies	2,800.00	2,800.00	2,800.00
<u>Account #077 - Cell Phones</u> Cell phone service for two (2) employees	1,000.00	1,000.00	1,000.00
<u>Account #105 - Fees & Permits</u> NJDEP Municipal Stormwater permit renewal fee & related permit activities	6,000.00	6,000.00	6,000.00
TOTAL	140,581.00	140,000.00	140,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Historical Society	Acct. # 01-20-175
Prepared by	Joseph Fiorilla	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #001 - Operating Expense</u>			
Annual contribution to the Rockaway Township Historical Society			
This line item funds minor maintenance expenses including Port-a-John Service for 12 months.	1,000.00	1,000.00	1,000.00
 <u>Account #002 - Fire/Security Alarm</u>			
Services and Inspections for Fire/Security Alarm services as per code.	1,000.00	1,000.00	1,000.00
	2,000.00	2,000.00	2,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Planning Board
 Prepared by James Lutz

Acct. # 01-21-180
 Date 10/23/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	2,999.88	2,999.88	3,000.00	2,889.84	3,000.00	3,000.00	3,000.00
014	Overtime	398.19	1,061.85	800.00	283.00	1,000.00	1,000.00	1,000.00

Total Salaries and Wages

3,398.07	4,061.73	3,800.00	3,172.84	4,000.00	4,000.00	4,000.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
021	Legal Advertisements	1,074.19	1,283.96	1,200.00	792.27	1,200.00	1,000.00	1,000.00
027	Legal Services	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00
028	Professional/Consulting	25,716.25	29,813.75	60,000.00	28,078.75	60,000.00	47,700.00	47,700.00
029	Contractual Fees	150.00	5,772.99	500.00	1,078.50	500.00	500.00	500.00
033	Books & Publications	439.97	555.38	400.00	589.60	400.00	400.00	400.00
036	Office Supplies	562.84	793.23	750.00	691.46	750.00	750.00	750.00
041	Conferences & Meetings	0.00	0.00	400.00	60.00	400.00	400.00	400.00
042	Education	1,027.00	621.50	800.00	405.00	800.00	800.00	800.00
044	Association Dues	320.00	360.00	400.00	255.00	400.00	400.00	400.00
058	Miscellaneous Equipment	0.00	18.95	400.00	162.50	400.00	400.00	400.00
111	Base Map Revisions	0.00	3,487.50	5,500.00	1,937.50	5,500.00	5,500.00	5,500.00
112	Revise Land Use Dev.	0.00	0.00	7,500.00	0.00	20,000.00	20,000.00	20,000.00

Total Other Expenses

37,790.25	51,207.26	86,350.00	42,550.58	98,850.00	86,350.00	86,350.00
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Grand Total

41,188.32	55,268.99	90,150.00	45,723.42	102,850.00	90,350.00	90,350.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Planning Board	Acct. # 01-21-180
Prepared by	James Lutz	Date 10/23/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #021 - Legal Advertisements</u>			
Legal notice of Board meetings & actions as mandatory	1,200.00	1,000.00	1,000.00
<u>Account #027 - Legal Services</u>			
Contractual retainer for Board Attorney and litigation costs	8,500.00	8,500.00	8,500.00
<u>Account #028 - Professional/Consulting</u>			
Non-escrow professional services for attorney, planners, etc. relative to land use applications and Highlands Regional Master Plan. Professional planner-consultant for in-house office hours, Board's Secretary	60,000.00	47,700.00	47,700.00
<u>Account #029 - Contractual Fees</u>			
Non-escrow contractual costs for Board Recorder, Court Reporter & transcription services	500.00	500.00	500.00
<u>Account #033 - Books & Publications</u>			
Copies of the latest edition of the Municipal Land Use Law, technical manuals & training manuals.	400.00	400.00	400.00
<u>Account #036 - Office Supplies</u>			
Large envelopes, C/D's, printer supplies, file folders, etc.	750.00	750.00	750.00
<u>Account #041 - Conferences & Meetings</u>			
Seminars & workshops for Board Members and staff. Professional publications.	400.00	400.00	400.00
<u>Account #042 - Education</u>			
New law requires education and certification of all Board Members	800.00	800.00	800.00
<u>Account #044 - Association Dues</u>			
Dues for State Planning Officials	400.00	400.00	400.00
<u>Account #058 - Miscellaneous Equipment</u>			
Repairs to meeting room sound/recording system, tape duplicator & file cabinet	400.00	400.00	400.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Planning Board	Acct. # 01-21-180
Prepared by	James Lutz	Date 10/23/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #111 - Base Map Revisions</u>			
Miscellaneous non-escrow services provided by the Planner relative to the County, State, Highlands, Housing Plan & Cross Acceptance	5,500.00	5,500.00	5,500.00
<u>Account #112 - Revise Land Use Development</u>			
Non-escrow services provided by the Planner for ordinances and Master Plan Re-Examination report as mandated by the municipal land use law.	20,000.00	20,000.00	20,000.00
TOTAL	98,850.00	86,350.00	86,350.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Zoning Board of Adjustment
 Prepared by James Lutz

Acct. # 01-21-185
 Date 10/23/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014	Overtime	891.19	509.21	1,600.00	0.00	1,000.00	1,000.00	1,000.00

Total Salaries and Wages	891.19	509.21	1,600.00	0.00	1,000.00	1,000.00	1,000.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
021	Legal Advertisements	1,418.97	1,122.11	1,300.00	925.51	1,300.00	1,300.00	1,300.00
027	Legal Services	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00
029	Contractual Fees	0.00	525.00	200.00	0.00	200.00	200.00	200.00
033	Books & Publications	0.00	0.00	190.00	0.00	190.00	190.00	190.00
036	Office Supplies	129.17	282.40	500.00	678.73	500.00	400.00	400.00
041	Conferences & Meetings	0.00	0.00	200.00	0.00	200.00	200.00	200.00
042	Education	427.00	205.00	700.00	305.00	700.00	700.00	700.00
044	Association Dues	180.00	110.00	230.00	255.00	230.00	330.00	330.00
058	Other Equipment/Supplies	325.00	325.00	300.00	162.50	300.00	300.00	300.00

Total Other Expenses	10,980.14	11,069.51	12,120.00	10,826.74	12,120.00	12,120.00	12,120.00
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Grand Total	11,871.33	11,578.72	13,720.00	10,826.74	13,120.00	13,120.00	13,120.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Zoning Board of Adjustment	Acct. # 01-21-185
Prepared by	James Lutz	Date 10/23/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #021 - Legal Advertisements</u>			
Legal notice of Board meetings & actions as mandatory	1,300.00	1,300.00	1,300.00
<u>Account #027 - Legal Services</u>			
Contractual retainer for Board Attorney and litigation costs	8,500.00	8,500.00	8,500.00
<u>Account #029 - Contractual Fees</u>			
Non-escrow contractual costs for Court Reporter & Transcription services	200.00	200.00	200.00
<u>Account #033 - Books & Publications</u>			
Copies of the latest edition of the Municipal Land Use Law, technical manuals & training manuals.	190.00	190.00	190.00
<u>Account #036 - Office Supplies</u>			
Large envelopes, C/D's, printer supplies, file folders, etc.	500.00	400.00	400.00
<u>Account #041 - Conferences & Meetings</u>			
Seminars & workshops for Board Members and staff. Professional publications.	200.00	200.00	200.00
<u>Account #042 - Education</u>			
New law requires education and certification of all Board Members	700.00	700.00	700.00
<u>Account #044 - Association Dues</u>			
Dues for State Planning Officials	230.00	330.00	330.00
<u>Account #058 - Miscellaneous Equipment</u>			
Repairs to meeting room sound/recording system, tape duplicator & file cabinet	300.00	300.00	300.00
TOTAL	12,120.00	12,120.00	12,120.00

TOWNSHIP OF ROCKAWAY
2016 Budget Request

Department _____ State Uniform Construction Code - Building Department
Prepared by _____ James Lutz

Acct. # 01-22-195
Date 10/23/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	383,201.81	337,443.14	462,497.00	341,436.84	476,596.00	476,596.00	476,596.00
014	Overtime	6,296.12	3,513.20	9,000.00	8,634.59	9,000.00	9,000.00	9,000.00

<u>Total Salaries and Wages</u>	389,497.93	340,956.34	471,497.00	350,071.43	485,596.00	485,596.00	485,596.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
023	Printing & Binding	4,462.30	3,939.50	4,200.00	5,260.50	4,200.00	5,000.00	5,000.00
026	Equipment Maintenance	1,925.47	1,472.81	3,000.00	2,242.88	3,000.00	2,200.00	2,200.00
029	Contractual Fees	2,950.00	0.00	3,500.00	2,250.00	3,500.00	3,500.00	3,500.00
030	Materials & Supplies	526.43	0.00	750.00	181.01	750.00	750.00	750.00
033	Books & Publications	492.00	535.34	1,000.00	1,094.50	1,000.00	1,000.00	1,000.00
035	Emergency Board Up Fees	0.00	0.00	3,300.00	1,900.00	3,300.00	3,300.00	3,300.00
036	Office Supplies	1,578.39	1,903.88	1,900.00	1,426.66	1,900.00	1,900.00	1,900.00
040	Personnel Expenses	0.00	0.00	50.00	88.88	50.00	50.00	50.00
041	Conferences & Meetings	374.00	132.00	750.00	0.00	750.00	750.00	750.00
042	Education & Training	0.00	1,091.50	1,500.00	101.40	1,500.00	1,500.00	1,500.00
044	Association Dues	100.00	0.00	285.00	75.00	285.00	285.00	285.00
053	Office Equipment	0.00	863.06	1,000.00	0.00	1,000.00	1,000.00	1,000.00
058	Other Equipment/Supplies	584.85	362.85	500.00	45.00	500.00	500.00	500.00
077	Cell Phones	919.33	1,001.22	1,300.00	916.23	1,300.00	1,300.00	1,300.00
092	Medical Insurance	74,774.88	98,591.04	110,000.00	102,979.56	110,000.00	110,000.00	110,000.00
115	Electrical/Fire/Bldg Insp	2,758.74	34,129.42	5,000.00	57,370.88	56,000.00	16,000.00	16,000.00
236	Plumbing Inspections	2,769.75	184.65	2,000.00	0.00	2,000.00	2,000.00	2,000.00
239	Board of Appeals	0.00	0.00	5,000.00	0.00	5,000.00	5,000.00	5,000.00
240	Facility Rental	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00

<u>Total Other Expenses</u>	110,216.14	160,207.27	161,035.00	191,932.50	212,035.00	172,035.00	172,035.00
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<u>Grand Total</u>	499,714.07	501,163.61	632,532.00	542,003.93	697,631.00	657,631.00	657,631.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department State Uniform Construction Code - Building Department
 Prepared by James Lutz

Acct. # 01-22-195
 Date 10/23/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #023 - Printing & Binding</u> UCC application forms & folders, toner & paper for printing permits	4,200.00	5,000.00	5,000.00
<u>Account #026 - Equipment Maintenance</u> Service/maintenance of office equipment including large format Xerox copier & photocopy machine	3,000.00	2,200.00	2,200.00
<u>Account #029 - Contractual Fees</u> Software license for State computer system for 7 workstations - \$2,600	3,500.00	3,500.00	3,500.00
<u>Account #030 - Materials & Supplies</u> Toner & paper for large format Xerox copier	750.00	750.00	750.00
<u>Account #033 - Books & Publications</u> Updated code books, professional periodical subscriptions, NJ Register	1,000.00	1,000.00	1,000.00
<u>Account #035 - Emergency Board-Up Fees</u> Fees associated with board-up of unsafe buildings due to fire damage, abandonment, etc.	3,300.00	3,300.00	3,300.00
<u>Account #036 - Office Supplies</u> Stationery, writing implements, calendars, file folders, typewriter, printer & computer supplies, etc.	1,900.00	1,900.00	1,900.00
<u>Account #040 - Personnel Expenses</u> Mileage reimbursement, parking fees & tolls	50.00	50.00	50.00
<u>Account #041 - Conferences & Meetings</u> Seminars & conferences for all Subcode Officials	750.00	750.00	750.00
<u>Account #042 - Education & Training</u> Mandatory education courses for all Subcode Officials, training for technical assistants	1,500.00	1,500.00	1,500.00
<u>Account #044 - Association Dues</u> Professional license renewal fees & association dues	285.00	285.00	285.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department State Uniform Construction Code - Building Department
 Prepared by James Lutz

Acct. # 01-22-195
 Date 10/23/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #053 - Office Equipment</u> Computer workstation for 1 staff employee	1,000.00	1,000.00	1,000.00
<u>Account #058 - Other Equipment/Supplies</u> Work site supplies, file cabinet	500.00	500.00	500.00
<u>Account #077 - Cell Phones</u> Radio phones service contract for 4 Subcode Officials	1,300.00	1,300.00	1,300.00
<u>Account #092 - Medical Insurance</u> Medical insurance costs allocated to the UCC department	110,000.00	110,000.00	110,000.00
<u>Account #115 - Electrical/Fire/Building Inspections</u> As-needed Subcode Inspector to cover in the event of emergencies, vacations & high volume demand	56,000.00	16,000.00	16,000.00
<u>Account #236 - Plumbing Inspections</u> As-needed Subcode Inspector to cover in the event of emergencies, vacations & high volume demand	2,000.00	2,000.00	2,000.00
<u>Account #239 - Board of Appeals</u> Legal Fees	5,000.00	5,000.00	5,000.00
<u>Account #240 - Facility Rental</u> Facility rental costs allocated to the UCC department	16,000.00	16,000.00	16,000.00
TOTAL	<u>212,035.00</u>	<u>172,035.00</u>	<u>172,035.00</u>

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Liability Insurance	Acct. # 01-23-210
Prepared by	Lisa Palmieri	Date 11/19/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account - #096 - Morris County JIF/MEL</u>			
Joint Insurance Fund & Municipal Excess Liability, Vehicle deductibles, Risk Manager Fees	523,120.00	440,000.00	440,000.00
<u>Account #098 - Flood Insurance</u>			
100 year flood plain - required by JIF & FEMA - covers HP wells, Senior Center & Gazebo	17,000.00	17,000.00	17,000.00
<u>Account #099 - Co-Insurance/Deductable</u>			
Township share of co-insurance not covered by JIF	0.00	75,000.00	75,000.00
TOTAL	540,120.00	532,000.00	532,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Workers Compensation Insurance	Acct. # 01-23-215
Prepared by	Lisa Palmieri	Date 11/19/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account - #000 - Workers Compensation</u> Morris County Joint Insurance Fund - Workers Compensation portion of annual assessment	400,000.00	400,000.00	400,000.00
TOTAL	<u>400,000.00</u>	<u>400,000.00</u>	<u>400,000.00</u>

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Group Insurance	Acct. # 01-23-220
Prepared by	Lisa Palmieri	Date 11/19/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #000 - Group Insurance</u>			
Medical (State of NJ)	5,572,000.00	5,502,000.00	5,502,000.00
Dental (Delta Dental)	485,000.00	485,000.00	485,000.00
Vision (Davis Vision)	68,000.00	68,000.00	68,000.00
Prescription (Bollinger Insurance)	2,136,000.00	2,136,000.00	2,136,000.00
Life Insurance (Standard Insurance Company)	32,000.00	32,000.00	32,000.00
Disability (Life Insurance Company of America)	36,000.00	36,000.00	36,000.00
Firemen Insurance (Standard Insurance Company)	18,000.00	18,000.00	18,000.00
Flex Spending	1,500.00	1,500.00	1,500.00
NJ Department of Labor	1,500.00	1,500.00	1,500.00
Employee Health Benefits Reimbursements - Retirees	380,000.00	380,000.00	380,000.00
Employee Medicare Reimbursements - Retirees	90,000.00	90,000.00	90,000.00
	8,820,000.00	8,750,000.00	8,750,000.00
Health Benefit Waivers (#23-221)	(45,000.00)	(45,000.00)	(45,000.00)
Estimated Employee Contributions to Health Insurance	(200,000.00)	(400,000.00)	(400,000.00)
	8,575,000.00	8,305,000.00	8,305,000.00
Cost Allocation - Library	(250,000.00)	(250,000.00)	(250,000.00)
- Uniform Construction Code	(110,000.00)	(110,000.00)	(110,000.00)
- Sewer	(30,000.00)	(30,000.00)	(30,000.00)
- Water Utility	(305,000.00)	(305,000.00)	(305,000.00)
	7,880,000.00	7,610,000.00	7,610,000.00
	7,880,000.00	7,610,000.00	7,610,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Health Benefit Waiver
Prepared by Lisa Palmieri

Acct. # 01-23-221
Date 11/19/15

REQUESTED RECOMMENDED APPROVED

Account #000 - Health Benefit Waiver

Amounts appropriated for employees who receive payments in lieu of accepting health benefits ("waivers") must be appropriated as a separate line item in the municipal budget. This amount is offset in the "Group Insurance" line #23-220.

45,000.00	45,000.00	45,000.00
<u>45,000.00</u>	<u>45,000.00</u>	<u>45,000.00</u>

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Statutory Expenditures - State Unemployment Insurance
Prepared by Lisa Palmieri

Acct. # 01-23-225
Date 10/6/15

REQUESTED RECOMMENDED APPROVED

Account #201 - SUI Control

Funds are appropriated each year to the SUI Trust Reserve for reimbursement to the NJ Unemployment Compensation Fund. The Trust Reserve balance has sufficient funds available to cover the 2016 unemployment costs, therefore only \$1,000 is appropriated.

1,000.00 1,000.00 1,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Police
 Prepared by Martin McParland

Acct. # 01-25-240
 Date 10/25/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
	Regular Wages							
	Overtime							

Total Salaries and Wages	0.00							
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
119	Ammunition	20,979.99	25,056.36	25,000.00	19,191.96	20,000.00	20,000.00	20,000.00
170	Community Policing	4,960.14	8,434.92	6,000.00	5,590.26	6,000.00	6,000.00	6,000.00
171	Drug Testing	0.00	740.00	500.00	0.00	500.00	500.00	500.00
172	Drug Investigation Equip.	1,032.48	2,974.00	1,000.00	131.03	1,000.00	1,000.00	1,000.00
173	Awards Dinner	150.00	0.00	1,000.00	219.00	1,000.00	1,000.00	1,000.00
174	P.A.L.	0.00	0.00	500.00	0.00	500.00	500.00	500.00
178	Training	13,926.85	18,029.00	16,000.00	9,860.17	12,000.00	12,000.00	12,000.00
180	Body Armor	1,255.82	2,989.40	4,000.00	7,966.18	5,000.00	5,000.00	5,000.00
181	Traffic Bureau	14,570.95	15,190.73	14,000.00	15,150.81	12,000.00	12,000.00	12,000.00
182	Emergency Services Unit	4,980.51	4,122.26	4,000.00	4,704.05	4,000.00	4,000.00	4,000.00
183	Safety Patrol Equipment	13,042.76	4,356.50	4,000.00	4,552.45	4,000.00	4,000.00	4,000.00
184	Policy & Procedures	10,766.00	8,842.56	9,500.00	9,467.00	9,500.00	9,500.00	9,500.00

Total Other Expenses	387,706.69	373,826.51	388,800.00	344,344.11	388,000.00	385,000.00	385,000.00
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Grand Total	6,842,224.82	7,041,188.27	7,247,707.00	6,730,941.81	7,011,300.00	7,008,300.00	7,008,300.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Police	Acct. # 01-25-240
Prepared by	Martin McParland	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #025 - Vehicle Maintenance</u>			
Repair/maintenance of all police fleet & municipal vehicles including Senior Services (55 vehicles) - Reduction in this area due to new vehicles and better maintenance	53,000.00	53,000.00	53,000.00
<u>Account #026 - Equipment Maintenance</u>			
Repair/maintenance of all police equipment. Replace vehicle light bars that have been discontinued.	20,000.00	17,000.00	17,000.00
<u>Account #029 - Contractual Fees</u>			
Equipment maintenance contracts. This line item has been increased due to cost of contracts for message board systems.	20,000.00	20,000.00	20,000.00
<u>Account #030 - Materials & Supplies</u>			
Fire extinguisher maintenance, oxygen, shipping fees, other small items not covered by specific sub accounts.	6,000.00	6,000.00	6,000.00
<u>Account #032 - Clothing & Uniforms</u>			
Contractual issue of initial uniforms, replacement of damaged uniforms.	11,000.00	11,000.00	11,000.00
<u>Account #033 - Books & Publications</u>			
Current copies of Title 39 (motor vehicle laws) and Title 2C (criminal laws) for all officers.	500.00	500.00	500.00
<u>Account #034 - Vehicle Parts/Accessories</u>			
Replacement of tires, oil, repair parts, etc.	15,000.00	15,000.00	15,000.00
<u>Account #036 - Office Supplies</u>			
Various office supplies including file folders, writing implements, toner, etc.	9,000.00	9,000.00	9,000.00
<u>Account #040 - Personnel Expenses</u>			
Contractual tool & boot reimbursement for police mechanic as well as replacement of damaged personal equipment as per contract.	800.00	800.00	800.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Police	Acct. # 01-25-240
Prepared by	Martin McParland	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #041 - Conferences & Meetings</u> Necessary costs and expenses for attendance at conferences & meetings.	2,500.00	2,500.00	2,500.00
<u>Account #042 - Education</u> Contractual college tuition & book reimbursement. Reduction is noted here due to completion of several degrees by officers.	7,000.00	7,000.00	7,000.00
<u>Account #044 - Association Dues</u> Various association dues for County, State and International organizations that Command Staff/ Officers are members of.	2,200.00	2,200.00	2,200.00
<u>Account #051 - Vehicle Purchases</u> Replacement of 3 aging/high mileage vehicles in 2016 and outfitting of same. ***Request reflects full prices and does not reflect proposed trade-in vehicle credit.***	126,700.00	126,700.00	126,700.00
<u>Account #058 - Other Equipment/Supplies</u>	16,000.00	16,000.00	16,000.00
<u>Account #077 - Cell Phones</u> Cell phones, fax charges, wireless services, etc.	9,000.00	9,000.00	9,000.00
<u>Account #094 - Clinical/Psychological Fees</u> Physical & psychological exams for new officers, dispatchers & sergeants. Also as needed for review. Increase due to hiring of new officers and dispatchers.	8,000.00	8,000.00	8,000.00
<u>Account #117 - Drug Abuse Programs</u> Materials for drug abuse programs	5,000.00	5,000.00	5,000.00
<u>Account #118 - Mace</u> Purchase of mace.	800.00	800.00	800.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Police
Prepared by Martin McParland

Acct. # 01-25-240
Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #119 - Ammunition</u> Required ammunitions to satisfy mandated Bi-Annual Firearms Qualifications for all officers and less lethal ammunition purchase. Includes all ammunition and types needed to satisfy all Department weapons and qualifications by all officers. Also includes mandated cleaning of range twice a year.	20,000.00	20,000.00	20,000.00
<u>Account #170 - Community Policing</u> Materials needed for community programs and handouts	6,000.00	6,000.00	6,000.00
<u>Account #171 - Drug Testing</u>	500.00	500.00	500.00
<u>Account #172 - Drug Investigation Equipment</u>	1,000.00	1,000.00	1,000.00
<u>Account #173 - Awards Dinner</u> Police Week, Open House, awards for merit service, retirement awards, etc.	1,000.00	1,000.00	1,000.00
<u>Account #174 - P.A.L.</u> Continued involvement with youth of Rockaway Township	500.00	500.00	500.00
<u>Account #178 - Training</u> Continued training of all officers and command staff to maintain proficiency.	12,000.00	12,000.00	12,000.00
<u>Account #180 - Body Armor</u> Purchase & replacement of body armor for various officers. Increase is necessary due to hiring of new officers	5,000.00	5,000.00	5,000.00
<u>Account #181 - Traffic Bureau</u> Maintenance & purchase of traffic related equipment as needed	12,000.00	12,000.00	12,000.00
<u>Account #182 - Emergency Services Unit</u> First aid supplies & equipment	4,000.00	4,000.00	4,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Police
Prepared by Martin McParland

Acct. # 01-25-240
Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #183 - Safety Patrol Equipment</u>			
Equipment & maintenance of equipment in specialty patrol and for officers in specialty patrol.	4,000.00	4,000.00	4,000.00
<u>Account #184 - Policies & Procedures</u>			
Expenses for updates surrounding the accreditation of the agency. Due to fee increase to maintain accreditation and contractual obligations with the Rodgers Group for accreditation oversight and maintenance.	9,500.00	9,500.00	9,500.00
TOTAL	<u>388,000.00</u>	<u>385,000.00</u>	<u>385,000.00</u>

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Police Dispatch
Prepared by Martin McParland

Acct. # 01-25-250
Date 10/25/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	443,761.66	450,724.84	485,086.00	462,323.19	515,769.00	515,769.00	515,769.00
014	Overtime	33,654.53	32,693.16	35,000.00	34,887.43	35,000.00	35,000.00	35,000.00

Total Salaries and Wages	477,416.19	483,418.00	520,086.00	497,210.62	550,769.00	550,769.00	550,769.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
029	Contractual Fees	45,802.07	49,909.22	50,000.00	54,823.07	50,000.00	50,000.00	50,000.00
032	Uniforms & Clothing	3,248.55	2,718.39	3,500.00	2,798.93	3,500.00	3,500.00	3,500.00
037	Electrical/Communication	3,129.95	473.26	2,000.00	1,068.42	2,000.00	2,000.00	2,000.00
042	Education	260.00	0.00	500.00	0.00	500.00	500.00	500.00
058	Other Equipment/Supplies	1,284.60	2,170.93	1,000.00	120.15	1,000.00	1,000.00	1,000.00
059	Computer Equipment	1,720.44	4,241.99	2,200.00	867.75	2,200.00	2,200.00	2,200.00
178	Training	1,412.00	100.00	500.00	0.00	500.00	500.00	500.00

Total Other Expenses	56,857.61	59,613.79	59,700.00	59,678.32	59,700.00	59,700.00	59,700.00
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Grand Total	534,273.80	543,031.79	579,786.00	556,888.94	610,469.00	610,469.00	610,469.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Police Dispatch	Acct. # 01-25-250
Prepared by	Martin McParland	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #029 - Contractual Fees</u> Service and maintenance contracts for equipment and licensing fees for applications used. Maintenance of desk computers/consoles. Equipment added to maintenance agreements due to warranty period expiration.	50,000.00	50,000.00	50,000.00
<u>Account #032 - Uniforms & Clothing</u> Contractual issue of uniforms and replacement of uniforms.	3,500.00	3,500.00	3,500.00
<u>Account #037 - Electric & Communications Supplies</u> Supplies needed to maintain electrical equipment such as: Replace antennas, walkie talkies, computer supplies (toner, cartridges, etc.) and network equipment	2,000.00	2,000.00	2,000.00
<u>Account #042 - Education</u> Contractual reimbursement for educational expenses	500.00	500.00	500.00
<u>Account #058 - Other Equipment & Supplies</u> Various office equipment & supplies	1,000.00	1,000.00	1,000.00
<u>Account #059 - Computer Equipment</u> Replacement of computers and parts as needed to maintain dispatch computers.	2,200.00	2,200.00	2,200.00
<u>Account #178 - Training</u> Training as needed to maintain certifications for Communications Officers & conferences	500.00	500.00	500.00
	59,700.00	59,700.00	59,700.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Emergency Management
 Prepared by Martin McParland

Acct. # 01-25-252
 Date 10/25/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	7,500.00	7,500.00	7,500.00	7,458.45	7,500.00	7,500.00	7,500.00
	Overtime							

Total Salaries and Wages	7,500.00	7,500.00	7,500.00	7,458.45	7,500.00	7,500.00	7,500.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
026	Equipment Maintenance	0.00	1,364.04	500.00	0.00	300.00	300.00	300.00
030	Materials & Supplies	0.00	243.40	250.00	592.72	250.00	250.00	250.00
032	Clothing & Uniforms	268.00	200.00	500.00	493.20	500.00	500.00	500.00
042	Education	300.00	300.00	500.00	215.00	1,000.00	1,000.00	1,000.00
058	Equipment & Supplies	3,363.95	2,013.34	2,000.00	1,711.64	2,200.00	2,200.00	2,200.00
077	Cell Phones	2,124.31	2,005.07	2,200.00	1,502.00	2,200.00	2,200.00	2,200.00
107	Police Auxiliary	730.00	0.00	1,500.00	0.00	1,000.00	1,000.00	1,000.00

Total Other Expenses	6,786.26	6,125.85	7,450.00	4,514.56	7,450.00	7,450.00	7,450.00
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Grand Total	14,286.26	13,625.85	14,950.00	11,973.01	14,950.00	14,950.00	14,950.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Emergency Management	Acct. # 01-25-252
Prepared by	Martin McParland	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #026 - Equipment Maintenance</u> Maintenance of vehicles & equipment	300.00	300.00	300.00
<u>Account #030 - Materials & Supplies</u> Slight increase for materials and supplies that are needed for emergency response or recovery efforts	250.00	250.00	250.00
<u>Account #032 - Clothing & Uniforms</u> Clothing or uniforms needed for personnel and CERT members if needed.	500.00	500.00	500.00
<u>Account #042 - Education</u> Training for OEM personnel	1,000.00	1,000.00	1,000.00
<u>Account #058 - Equipment & Supplies</u> Increase in 2016 budget to provide necessary equipment and supplies needed or used in emergency response or storm efforts.	2,200.00	2,200.00	2,200.00
<u>Account #077 - Cell Phones</u> Monthly charges for XRT lines, cell phones, etc.	2,200.00	2,200.00	2,200.00
<u>Account #107 - Police Auxiliary</u> Equipment and uniforms for Auxiliary officers	1,000.00	1,000.00	1,000.00
	<u>7,450.00</u>	<u>7,450.00</u>	<u>7,450.00</u>

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Aid to Green Pond	Acct. # 01-25-253
Prepared by	Lisa Palmieri	Date 10/6/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #056 - Fire Department Supplies</u>	3,200.00	4,500.00	4,500.00
<u>Account #058 - Rescue Squad Supplies</u>	3,200.00	4,500.00	4,500.00
<u>Account #059 - Insurance</u>	5,000.00	5,000.00	5,000.00
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TOTAL	<u>11,400.00</u>	<u>14,000.00</u>	<u>14,000.00</u>

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Length of Service Award Program (LOSAP)	Acct. # 01-25-260
Prepared by	Lisa Palmieri	Date 10/6/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #000 - LOSAP Obligation</u>			
Based on prior year obligations, the 2016 estimate is \$190,000 for the credits earned in 2015.	<u>190,000.00</u>	<u>190,000.00</u>	<u>190,000.00</u>

11 Year History of LOSAP obligations paid:

<u>Year</u>	<u>Disbursed</u>	<u>% Increase/Decrease</u>
2004	156,065.03	
2005	163,862.65	5.00%
2006	169,820.89	3.64%
2007	165,220.39	-2.71%
2008	177,416.32	7.38%
2009	172,267.79	-2.90%
2010	173,091.98	0.48%
2011	162,844.71	-5.92%
2012	158,338.02	-2.77%
2013	172,875.96	9.18%
2014	185,641.48	7.38%

TOWNSHIP OF ROCKAWAY
2016 Budget Request

Department Fire Department
Prepared by Joseph Mason

Acct. # 01-25-265
Date 10/26/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	80,403.92	80,403.95	83,652.00	83,592.46	78,568.00	78,568.00	78,568.00

Total Salaries and Wages

80,403.92	80,403.95	83,652.00	83,592.46	78,568.00	78,568.00	78,568.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
023	Printing & Binding	0.00	0.00	500.00	187.95	500.00	500.00	500.00
025	Vehicle Maintenance	43,947.56	39,619.69	40,000.00	60,626.84	45,000.00	45,000.00	45,000.00
026	Equipment Maintenance	12,965.74	15,005.64	18,600.00	20,491.98	18,600.00	18,600.00	18,600.00
028	Professional/Consulting	390.00	1,125.00	0.00	3,327.76	500.00	500.00	500.00
029	Contractual Fees	225,150.00	225,150.00	225,150.00	225,175.00	225,150.00	225,150.00	225,150.00
032	Clothing Allowance	49,210.00	49,345.00	49,400.00	49,000.00	50,000.00	50,000.00	50,000.00
034	Vehicle Parts/Accessories	3,686.04	1,512.78	4,000.00	8,487.74	4,000.00	4,000.00	4,000.00
036	Office Supplies	1,245.67	1,696.31	1,000.00	1,672.14	1,000.00	1,000.00	1,000.00
037	Electric/Communications	0.00	0.00	1,500.00	0.00	1,500.00	1,500.00	1,500.00
040	Personnel Expense	15,770.00	14,345.00	17,600.00	14,827.00	17,600.00	17,600.00	17,600.00
041	Conferences & Meetings	185.00	646.24	475.00	150.00	475.00	475.00	475.00
042	Education	10,423.00	11,072.20	10,000.00	11,872.79	11,000.00	11,000.00	11,000.00
043	Uniform Allowance	4,108.75	7,921.74	11,600.00	883.11	10,000.00	10,000.00	10,000.00
053	Office Equipment	487.32	827.00	950.00	67.99	950.00	950.00	950.00
054	Radio Equipment	20.04	8,745.20	2,500.00	0.00	2,500.00	2,500.00	2,500.00
056	Fire & Safety Equipment	38,117.40	23,189.23	22,000.00	8,788.53	16,500.00	16,500.00	16,500.00
058	Other Equipment/Supplies	2,130.84	5,387.27	5,000.00	8,333.29	5,000.00	5,000.00	5,000.00
059	Computer Equipment	2,121.68	3,157.98	2,250.00	1,991.41	2,250.00	2,250.00	2,250.00
077	Cell Phones	3,062.87	3,260.34	3,100.00	3,520.93	3,100.00	3,100.00	3,100.00
091	Mandated Safety Testing	17,614.85	17,270.36	20,000.00	17,281.64	20,000.00	20,000.00	20,000.00
092	Insurance	6,120.00	5,814.00	6,500.00	5,335.00	6,500.00	6,500.00	6,500.00
093	Physicals	7,251.00	10,060.00	8,000.00	7,885.00	8,000.00	8,000.00	8,000.00
094	Oxygen Equipment/Supply	6,530.93	4,597.46	4,000.00	3,798.95	4,000.00	4,000.00	4,000.00
095	Transportation facility rental	16,800.00	5,600.00	0.00	0.00	0.00	0.00	0.00
173	Annual Inspection Banquet	23,000.00	23,000.00	23,000.00	23,000.00	23,000.00	23,000.00	23,000.00

Total Other Expenses

490,338.69	478,348.44	477,125.00	476,705.05	477,125.00	477,125.00	477,125.00
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Grand Total

570,742.61	558,752.39	560,777.00	560,297.51	555,693.00	555,693.00	555,693.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Fire Department
Prepared by Joseph Mason

Acct. # 01-25-265
Date 10/26/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #023 - Printing & Binding</u> Printing of forms and patient care reports, Fire Dept. stationary	500.00	500.00	500.00
<u>Account #025 - Vehicle Maintenance</u> Repairs & maintenance to fire department vehicles. Includes the fire department's share of the Dossier Fleet Maintenance software.	45,000.00	45,000.00	45,000.00
<u>Account #026 - Equipment Maintenance</u> There are certain pieces of equipment that must be serviced every year - Jaws equipment, air system on air truck, air system at fire house, hydro testing of air bottles, ladder & pump testing	18,600.00	18,600.00	18,600.00
<u>Account #028 - Professional Consulting</u> Professional fees	500.00	500.00	500.00
<u>Account #029 - Contractual Fees</u> Quarterly contributions to each fire company for lease and housing maintenance	225,150.00	225,150.00	225,150.00
<u>Account #032 - Clothing & Uniforms</u> Clothing and uniform for department members as well as fuel costs for personal vehicles	50,000.00	50,000.00	50,000.00
<u>Account #034 - Vehicle Parts/Accessories</u> Tires and various vehicle repair parts	4,000.00	4,000.00	4,000.00
<u>Account #036 - Office Supplies</u> Various office supplies	1,000.00	1,000.00	1,000.00
<u>Account #037 - Electric/Communications</u> Costs to maintain sirens	1,500.00	1,500.00	1,500.00
<u>Account #040 - Personnel Expense</u> Officer expense reimbursements	16,600.00	16,600.00	16,600.00
Mileage reimbursements	1,000.00	1,000.00	1,000.00
	<u>17,600.00</u>	<u>17,600.00</u>	<u>17,600.00</u>

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Fire Department	Acct. # 01-25-265
Prepared by	Joseph Mason	Date 10/26/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #041 - Conferences & Meetings</u> Chief and Deputy Chief expenses as mandated by the state	475.00	475.00	475.00
<u>Account #042 - Education</u> Expenses to train new members and required certificates mandated by executive order #50. EMT, CPR, 1st responder classes for re-certifications as well as all courses for firefighting	11,000.00	11,000.00	11,000.00
<u>Account #043 - Uniform Allowance</u> Accessories to uniforms and badges for officers & past officers	10,000.00	10,000.00	10,000.00
<u>Account #053 - Office Equipment</u> Purchase of updated office equipment	950.00	950.00	950.00
<u>Account #054 - Radio Equipment</u> Purchase of radios and monitors	2,500.00	2,500.00	2,500.00
<u>Account #056 - Fire & Safety Equipment</u> Purchase of new fire and safety equipment which will replace out-dated equipment and enhance the performance of the fire and rescue members	16,500.00	16,500.00	16,500.00
<u>Account #058 - Other Equipment & Supplies</u> Cleaning supplies, foam supplies, speedy dry, etc.	5,000.00	5,000.00	5,000.00
<u>Account #059 - Computer Equipment</u> Upgrades to existing system for call reporting to the state and federal agencies	2,250.00	2,250.00	2,250.00
<u>Account #077 - Cell Phones</u> Monthly cell phone charges	3,100.00	3,100.00	3,100.00
<u>Account #091 - Mandated Safety Testing</u> Mandated testing of fire equipment consisting of hoses, ladders & scott pack testing.	20,000.00	20,000.00	20,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Fire Department
Prepared by Joseph Mason

Acct. # 01-25-265
Date 10/26/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #092 - Insurance</u> Life Insurance for department members	6,500.00	6,500.00	6,500.00
<u>Account #093 - Physicals</u> New members & respiratory protection physicals for SCBA & N-95 as mandated by PEOSHA	8,000.00	8,000.00	8,000.00
<u>Account #094 - Oxygen Equipment & Supplies</u> First aid supplies & oxygen re-fills	4,000.00	4,000.00	4,000.00
<u>Account #173 - Annual Inspection Banquet</u> Annual contribution to Inspection banquet	23,000.00	23,000.00	23,000.00
	<u>TOTAL</u>	<u>477,125.00</u>	<u>477,125.00</u>

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Fire Prevention Bureau
Prepared by Joseph Mason

Acct. # 01-25-266
Date 10/26/15

REQUESTED RECOMMENDED APPROVED

Account #023 - Operating Expenses

Fire Inspections, printing and various Fire Prevention materials

25,400.00 25,400.00 25,400.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Fire Hydrant Service	Acct. # 01-25-267
Prepared by	Lisa Palmieri	Date 10/6/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #000 - Fire Hydrant Service</u>			
Hydrant Rentals:			
Denville	500.00	500.00	500.00
Dover	6,000.00	6,000.00	6,000.00
Wharton	500.00	500.00	500.00
	7,000.00	7,000.00	7,000.00
	7,000.00	7,000.00	7,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Municipal Prosecutor	Acct. # 01-25-275
Prepared by	Lisa Palmieri	Date 10/6/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #021 - Professional Services</u>			
Professional services agreement - Peter King, Esq. \$2,800 per month	33,600.00	33,600.00	33,600.00
Substitute prosecutors estimated at \$250/session for 4 sessions per year	1,000.00	1,000.00	1,000.00
	<u>34,600.00</u>	<u>34,600.00</u>	<u>34,600.00</u>

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Public Works - Road Repairs & Maintenance
 Prepared by Edward Hollenbeck

Acct. # 01-26-290
 Date 10/23/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	1,189,616.02	1,030,932.80	1,206,269.00	1,107,774.69	1,209,146.00	1,209,146.00	1,209,146.00
014	Overtime	159,977.61	194,497.34	200,000.00	225,242.42	230,000.00	230,000.00	230,000.00

Total Salaries and Wages

1,349,593.63	1,225,430.14	1,406,269.00	1,333,017.11	1,439,146.00	1,439,146.00	1,439,146.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
024	Building Maintenance	16,027.47	12,128.95	13,650.00	13,289.63	13,650.00	11,650.00	11,650.00
025	Vehicle Maintenance	49,589.85	60,003.90	48,500.00	48,837.62	48,500.00	48,500.00	48,500.00
026	Equipment Maintenance	36,968.82	36,456.01	39,000.00	26,592.61	39,000.00	38,000.00	38,000.00
028	Special Svc - Tree Removal	7,220.00	5,175.00	7,000.00	11,065.00	7,000.00	9,000.00	9,000.00
029	Contractual Fees	750.00	0.00	800.00	0.00	800.00	800.00	800.00
031	Chemicals	0.00	100.00	100.00	0.00	100.00	100.00	100.00
032	Clothing & Uniforms	15,188.63	15,713.80	15,000.00	13,706.19	15,000.00	15,000.00	15,000.00
034	Vehicle Parts/Accessories	15,457.02	16,415.73	15,000.00	11,559.35	15,000.00	15,000.00	15,000.00
035	Janitorial Supplies	352.45	700.00	300.00	334.20	300.00	300.00	300.00
036	Office Supplies	1,489.71	2,679.66	1,500.00	1,970.82	1,500.00	2,000.00	2,000.00
039	Machinery Parts	2,960.76	2,902.81	3,000.00	3,089.44	3,000.00	3,000.00	3,000.00
041	Conferences & Meetings	850.00	0.00	300.00	470.00	300.00	300.00	300.00
042	Education	1,208.40	2,711.00	2,000.00	3,721.00	2,000.00	2,500.00	2,500.00
044	Association Dues	513.00	269.00	250.00	468.00	250.00	500.00	500.00
050	DPW Equipment	4,105.91	2,067.70	4,000.00	1,715.74	4,000.00	3,500.00	3,500.00
056	Fire & Safety Equipment	2,118.41	2,372.29	1,800.00	2,344.47	1,800.00	2,500.00	2,500.00
058	Other Equipment/Supplies	7,287.89	7,040.37	6,500.00	5,886.20	6,500.00	6,000.00	6,000.00
077	Cell Phones	1,448.69	1,742.01	1,500.00	1,485.49	1,500.00	1,500.00	1,500.00
078	Sewer/Drainage Supplies	15,797.86	14,444.24	16,300.00	25,725.24	16,300.00	16,300.00	16,300.00
121	Equipment Rental	450.00	450.00	300.00	450.00	300.00	300.00	300.00
150	Asphalt	24,191.52	22,009.62	25,000.00	31,217.87	25,000.00	25,000.00	25,000.00
165	Sidewalks & Curbing	751.75	1,193.54	1,200.00	2,109.06	1,200.00	2,000.00	2,000.00
167	Waste Removal	10,216.60	6,601.22	11,300.00	7,723.05	11,300.00	11,300.00	11,300.00

Total Other Expenses

214,944.74	213,176.85	214,300.00	213,760.98	214,300.00	215,050.00	215,050.00
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Grand Total

1,564,538.37	1,438,606.99	1,620,569.00	1,546,778.09	1,653,446.00	1,654,196.00	1,654,196.00
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TOWNSHIP OF ROCKAWAY
2016 Budget Request

Department	Public Works - Road Repairs & Maintenance	Acct. # 01-26-290
Prepared by	Edward Hollenbeck	Date 10/23/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #024 - Building Maintenance</u> Maintenance of furnace, electrical, air conditioning, plumbing, air compressor, etc.	13,650.00	11,650.00	11,650.00
<u>Account #025 - Vehicle Maintenance</u> Repairs to all DPW trucks, pick-ups, cars. Maintenance of all 2-way radios	48,500.00	48,500.00	48,500.00
<u>Account #026 - Equipment Maintenance</u> Repairs to all DPW heavy equipment including sweeper and smaller mechanical devices	39,000.00	38,000.00	38,000.00
<u>Account #028 - Tree Removal</u> Costs associated with removal of trees from Township property	7,000.00	9,000.00	9,000.00
<u>Account #029 - Contractual Fees</u> DEP Permits, Xerox machine, P/M maintenance contract	800.00	800.00	800.00
<u>Account #031 - Chemicals</u> Cleaning supplies for restrooms and offices	100.00	100.00	100.00
<u>Account #032 - Uniforms</u> Uniform rental (\$9,500), T-Shirts (\$825), safety boots (\$5,400), winter & rain gear (\$1,000)	15,000.00	15,000.00	15,000.00
<u>Account #034 - Vehicle Parts & Accessories</u> Grease, oil & lubricants for vehicles. Tires for all DPW trucks, cars & equipment	15,000.00	15,000.00	15,000.00
<u>Account #035 - Janitorial Supplies</u> Replacement of lights (florescent & sodium vapor), toilet tissue and restroom supplies	300.00	300.00	300.00
<u>Account #036 - Office Supplies</u> Time cards, paper, envelopes, staples, pens, pencils, work orders, supplies for fax machine, laser printer, & Xerox copier cartridges	1,500.00	2,000.00	2,000.00
<u>Account #039 - Machinery Parts</u> Sweeper brooms, grader blades, back hoe teeth, mower blades, stabilizer pads, cutting edges, etc.	3,000.00	3,000.00	3,000.00
<u>Account #041 - Conferences & Meetings</u> Employee reimbursements & costs associated with League Conferences	300.00	300.00	300.00

TOWNSHIP OF ROCKAWAY
2016 Budget Request

Department	Public Works - Road Repairs & Maintenance	Acct. # 01-26-290
Prepared by	Edward Hollenbeck	Date 10/23/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #042 - Education</u>			
Seminars, courses for continuing education credits for Certified Public Works Manager (CPWM)	2,000.00	2,500.00	2,500.00
<u>Account - #044 - Association Dues</u>			
Annual dues for membership in Public Works Association	250.00	500.00	500.00
<u>Account #050 - DPW Equipment</u>			
Chain saws, compactors, pavement breakers, brush saws, parts for repairs	4,000.00	3,500.00	3,500.00
<u>Account #056 - Fire & Safety Equipment</u>			
"Men Working" signs, safety vests, fire extinguishers, etc.	1,800.00	2,500.00	2,500.00
<u>Account #058 - Other Equipment & Supplies</u>			
Shovels, ropes, gloves, pry bars, hand rollers, tampers, saw blades, other tools & parts	6,500.00	6,000.00	6,000.00
<u>Account #077 - Cell Phones</u>			
Monthly costs for 3 cell phones	1,500.00	1,500.00	1,500.00
<u>Account #078 - Sewer/Drainage Supplies</u>			
Basin grates, block, cement, stone, motor mix, drainage pipes for installation & repair	16,300.00	16,300.00	16,300.00
<u>Account #121 - Equipment Rental</u>			
Rental of oxygen & acetylene tanks and refills	300.00	300.00	300.00
<u>Account #150 - Asphalt Supplies</u>			
Asphalt, tack coat, crack sealing supplies, quarry process, calcium chloride for dust control on unimproved roads	25,000.00	25,000.00	25,000.00
<u>Account #165 - Curbs & Sidewalks</u>			
Repairs & maintenance of Township curbs & sidewalks	1,200.00	2,000.00	2,000.00
<u>Account #167 - Waste Removal</u>			
DPW Container service, recycling of road wastes & asphalts	11,300.00	11,300.00	11,300.00
TOTAL	214,300.00	215,050.00	215,050.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Snow & Ice Removal
 Prepared by Edward Hollenbeck

Acct. # 01-26-295
 Date 10/23/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
	Regular Wages							
	Overtime							

Total Salaries and Wages	0.00							
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
026	Equipment Maintenance	44,820.01	19,969.30	27,000.00	16,395.17	27,000.00	27,000.00	27,000.00
029	Contractual Fees	1,688.00	1,695.00	1,700.00	1,725.00	1,700.00	1,700.00	1,700.00
034	Vehicle Parts/Accessories	15,523.58	13,957.76	15,000.00	7,393.73	15,000.00	14,500.00	14,500.00
039	Machinery & Parts	6,733.56	11,392.00	6,500.00	6,942.00	6,500.00	7,000.00	7,000.00
050	DPW Equipment - Plowing	7,825.96	1,900.00	4,000.00	1,343.94	4,000.00	3,000.00	3,000.00
058	Other Equipment/Supplies	10,902.98	5,888.14	6,000.00	6,442.42	6,000.00	6,500.00	6,500.00
060	Salt/Calcium	177,377.83	206,926.62	210,000.00	226,597.97	210,000.00	325,000.00	325,000.00
061	Sand & Grit	15,901.01	21,986.16	15,000.00	18,352.15	15,000.00	15,500.00	15,500.00

NOTE: As of December 31, 2015, the balance in the Reserve for Snow & Ice Trust is \$332,932.19.

Total Other Expenses	280,772.93	283,714.98	285,200.00	285,192.38	285,200.00	400,200.00	400,200.00
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Grand Total	280,772.93	283,714.98	285,200.00	285,192.38	285,200.00	400,200.00	400,200.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Snow & Ice Removal	Acct. # 01-26-295
Prepared by	Edward Hollenbeck	Date 10/23/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #026 - Equipment Maintenance</u> All costs associated with the repair of snow & ice removal equipment, plows, spreaders, etc.	27,000.00	27,000.00	
<u>Account #029 - Contractual Fees</u> Weather Service - advance notice of severe weather conditions.	1,700.00	1,700.00	
<u>Account #034 - Vehicle Parts & Accessories</u> Tire chains and warning lights	15,000.00	14,500.00	
<u>Account #039 - Machinery & Parts</u> Stock items for repairs during storms. Hoses, belts, chains, solenoids, hydraulic fittings, etc.	6,500.00	7,000.00	
<u>Account #050 - DPW Equipment</u> New plow frames and hoists. Pre-wetting systems to material spreaders (\$2,220 each)	4,000.00	3,000.00	
<u>Account #058 - Other Equipment & Supplies</u> Plow blades, wheels or skids, curb shoes, paint for plows, return springs & anti-rust agents for spreaders	6,000.00	6,500.00	
<u>Account #060 - Salt & Calcium</u> Approx. 4,400 tons of salt @ \$72.95/ton - \$321,000 Approx. 4,000 gallons of envirobrine @ \$.98/gallon - \$4,000	210,000.00	325,000.00	
<u>Account #061 - Sand & Grits</u> Approx. 1,000 tons of snow grit @ \$16.74/ton (delivered) (\$10.74/ton picked up from Hamburg, NJ)	15,000.00	15,500.00	
TOTAL	285,200.00	400,200.00	0.00

Cost Comparison - Price of Salt per ton:

2004	\$33.80	
2005	\$46.89	
2006	\$51.13	
2007	\$44.19	
2007-2008	\$48.78	
2008-2009	\$68.78	
2009-2010	\$65.50	Price has reduced due to purchasing from State Contract rather than from Morris County Co-Op. (\$70.50)
2010-2011	\$63.50	
2011-2012	\$62.23	(MCCOOP = \$66.73)
2012-2013	\$70.22	MCCOOP(State contract expires 10/31/12, awaiting new state contract pricing)
2013-2014	\$52.33	MCCOOP(\$62.23 State contract price - contract expires 1/31/14)
2014-2015	\$72.95	MCCOOP - Contract #3 through 10/2016

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Traffic Maintenance
 Prepared by Edward Hollenbeck

Acct. # 01-26-300
 Date 10/23/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	70,314.92	68,658.51	73,166.00	70,735.60	74,455.00	74,455.00	74,455.00
014	Overtime	456.37	11,816.94	12,000.00	16,078.64	16,000.00	16,000.00	16,000.00

Total Salaries and Wages	70,771.29	80,475.45	85,166.00	86,814.24	90,455.00	90,455.00	90,455.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
026	Equipment Maintenance	3,693.29	7,303.00	6,500.00	8,730.60	6,500.00	6,500.00	6,500.00
030	Materials & Supplies	2,200.43	2,254.99	2,000.00	2,157.15	2,000.00	2,000.00	2,000.00
032	Uniforms & Clothing	3,356.74	2,127.79	1,300.00	2,176.53	1,300.00	2,000.00	2,000.00
042	Education	0.00	0.00	300.00	0.00	300.00	0.00	0.00
054	DOT Traffic Signal	0.00	4,002.97	9,000.00	2,553.48	9,000.00	9,000.00	9,000.00
058	Other Equipment - Traffic	5,485.35	10,866.26	7,000.00	15,078.89	7,000.00	7,000.00	7,000.00
062	Signs	7,680.00	4,121.00	7,000.00	5,818.30	7,000.00	7,000.00	7,000.00
166	Line Striping	27,000.00	24,528.57	27,000.00	19,599.41	27,000.00	26,500.00	26,500.00

Total Other Expenses	49,415.81	55,204.58	60,100.00	56,114.36	60,100.00	60,000.00	60,000.00
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Grand Total	120,187.10	135,680.03	145,266.00	142,928.60	150,555.00	150,455.00	150,455.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Traffic Maintenance	Acct. # 01-26-300
Prepared by	Edward Hollenbeck	Date 10/23/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #026 - Equipment Maintenance</u> Repair & service on traffic truck and at traffic building. Repairs to traffic signals	6,500.00	6,500.00	6,500.00
<u>Account #030 - Materials & Supplies</u> Nuts, bolts, spray paints, various hardware items, chemicals	2,000.00	2,000.00	2,000.00
<u>Account #032 - Uniforms & Clothing</u> Uniform rental for mechanic	1,300.00	2,000.00	2,000.00
<u>Account #042 - Education</u> Courses for traffic maintenance mechanic	300.00	0.00	0.00
<u>Account #054 - DOT Traffic Signal</u> NJ DOT Traffic signal annual maintenance costs	9,000.00	9,000.00	9,000.00
<u>Account #058 - Other Equipment</u> Guard rails, cones, tapes, barricades, "Men Working" signs, new sign making machine	7,000.00	7,000.00	7,000.00
<u>Account #062 - Signs</u> Various signs such as "Stop", "Speed Limit" and others as required. Sign posts	7,000.00	7,000.00	7,000.00
<u>Account #166 - Line Striping</u> Cost of lining streets and crosswalk painting	27,000.00	26,500.00	26,500.00
TOTAL	60,100.00	60,000.00	60,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Garbage & Trash Removal	Acct. # 01-26-305
Prepared by	Lisa Palmieri	Date 10/6/15

REQUESTED RECOMMENDED APPROVED

Account #029 - Garbage & Trash Removal

Bulk waste collection service for the Township	349,884.00	349,884.00	349,884.00
Yard Waste - Morris County MUA/Shade Tree (included in bulk waste contract for 2015-2017)	0.00	0.00	0.00
	<u>349,884.00</u>	<u>349,884.00</u>	<u>349,884.00</u>

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Buildings & Grounds
 Prepared by Joseph Fiorilla

Acct. # 01-26-310
 Date 10/26/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	115,243.83	105,995.31	119,788.00	119,801.05	121,718.00	121,718.00	121,718.00
014	Overtime	858.86	2,737.60	2,500.00	1,212.69	2,500.00	2,500.00	2,500.00

<u>Total Salaries and Wages</u>	116,102.69	108,732.91	122,288.00	121,013.74	124,218.00	124,218.00	124,218.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
024	Building Maintenance	20,428.31	22,648.23	18,525.00	17,337.43	18,525.00	18,525.00	18,525.00
026	Equipment Maintenance	298.39	425.00	475.00	1,020.14	475.00	475.00	475.00
029	Contractual Fees	28,908.60	26,629.38	26,600.00	26,721.85	26,600.00	26,600.00	26,600.00
032	Clothing & Uniforms	389.89	380.00	380.00	281.88	380.00	380.00	380.00
035	Janitorial Supplies	3,960.13	4,937.06	4,275.00	4,253.51	4,275.00	4,275.00	4,275.00
038	Hardware & Minor Tools	184.50	137.64	200.00	219.76	200.00	200.00	200.00
052	Janitorial Equipment	958.19	1,322.28	1,140.00	10.90	1,140.00	1,140.00	1,140.00
055	Plumbing/HVAC/Equip.	14,979.46	19,938.38	26,245.00	11,893.13	20,000.00	20,000.00	20,000.00
056	Fire & Safety Equipment	1,358.60	1,611.20	1,585.00	1,199.40	2,000.00	2,000.00	2,000.00
058	Other Equipment/Supplies	2,148.07	1,601.00	1,650.00	3,889.89	1,650.00	1,650.00	1,650.00
072	Water Charges	1,346.64	1,622.33	1,425.00	1,590.46	1,500.00	1,500.00	1,500.00

<u>Total Other Expenses</u>	74,960.78	81,252.50	82,500.00	68,418.35	76,745.00	76,745.00	76,745.00
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<u>Grand Total</u>	191,063.47	189,985.41	204,788.00	189,432.09	200,963.00	200,963.00	200,963.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Buildings & Grounds	Acct. # 01-26-310
Prepared by	Joseph Fiorilla	Date 10/26/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #024 - Building Maintenance</u>			
Valve replacement, electrical fixtures, toilet & plumbing, infrastructure repair, hardware & building materials, repairs to auxiliary buildings	18,525.00	18,525.00	18,525.00
<u>Account #026 - Equipment Maintenance</u>			
Repairs & service to various equipment and power tools	475.00	475.00	475.00
<u>Account #029 - Contractual Fees</u>			
Generator Maintenance - Municipal building & Police Communications building			
General Maintenance - Auxiliary dumpster (expense shared with the Health Dept.)			
Garbage Removal (3 year contract) - Municipal building			
Indoor Air Quality cleaning contract/maintenance as required			
Pest Control - Municipal building			
Electrical & Plumbing contracts and other trades as necessary			
Various permit fees (boiler/air quality NJDEP)	26,600.00	26,600.00	26,600.00
<u>Account #032 - Clothing & Uniforms</u>			
Uniforms for maintenance workers as per union contracts	380.00	380.00	380.00
<u>Account #035 - Janitorial Supplies</u>			
Toilet paper, hand towels, light bulbs, cleaning materials & floor care products	4,275.00	4,275.00	4,275.00
<u>Account #038 - Hardware & Minor Tools</u>			
Miscellaneous hardware and minor tools as deemed necessary	200.00	200.00	200.00
<u>Account #052 - Janitorial Equipment</u>			
Floor waxing unit, vacuum & carpet shampooer / replacement & repair as need (all municipal buildings)	1,140.00	1,140.00	1,140.00
<u>Account #055 - Plumbing/HVAC Equipment & Supplies</u>			
Heat & air conditioning maintenance contract - comprehensive program which covers all repairs & parts. Preventative maintenance program - 24 hour emergency call	20,000.00	20,000.00	20,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Buildings & Grounds	Acct. # 01-26-310
Prepared by	Joseph Fiorilla	Date 10/26/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #056 - Fire & Safety Equipment</u> Service to all fire equipment (fire extinguishers, etc.) and fire alarm systems	2,000.00	2,000.00	2,000.00
<u>Account #058 - Other Equipment & Supplies</u> Landscape materials and sidewalk patch	1,650.00	1,650.00	1,650.00
<u>Account #072 - Water Charges</u> Annual water usage charges billed to Rockaway Township by the Water Utility	1,500.00	1,500.00	1,500.00
	<u>76,745.00</u>	<u>76,745.00</u>	<u>76,745.00</u>

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Shade Tree
Prepared by Lisa Palmieri

Acct. # 01-26-313
Date 10/6/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #113 - Master Growth</u> Shade tree consultants - professional services	<u>1,375.00</u>	<u>1,375.00</u>	<u>1,375.00</u>

TOWNSHIP OF ROCKAWAY
2016 Budget Request

Department Automotive Maintenance
 Prepared by Edward Hollenbeck

Acct. # 01-26-315
 Date 10/23/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	211,138.24	267,577.20	295,381.00	291,434.08	300,567.00	300,567.00	300,567.00
014	Overtime	27,585.50	42,214.96	40,000.00	38,971.29	44,000.00	44,000.00	44,000.00

<u>Total Salaries and Wages</u>	238,723.74	309,792.16	335,381.00	330,405.37	344,567.00	344,567.00	344,567.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
025	Vehicle Maintenance	40,498.52	34,644.21	40,000.00	34,413.32	40,000.00	40,000.00	40,000.00
026	Equipment Maintenance	4,344.66	4,979.95	5,000.00	3,791.71	5,000.00	5,000.00	5,000.00
029	Contracted Services	0.00	0.00	4,780.00	7,980.00	8,000.00	12,000.00	12,000.00
030	Materials & Supplies	9,550.36	9,904.46	9,000.00	10,371.28	9,000.00	9,500.00	9,500.00
032	Clothing & Uniforms	5,080.63	5,403.80	4,500.00	4,636.68	4,500.00	4,500.00	4,500.00
034	Vehicle Parts/Accessories	11,124.94	8,480.50	12,000.00	9,516.67	12,000.00	12,000.00	12,000.00
035	Janitorial Supplies	1,376.36	1,782.19	1,500.00	1,792.75	1,500.00	1,500.00	1,500.00
038	Hardware & Tools	1,862.98	1,138.61	1,140.00	4,116.82	1,140.00	1,140.00	1,140.00
040	Personnel Expense	0.00	0.00	100.00	0.00	100.00	100.00	100.00
042	Education	1,130.00	11,984.21	1,780.00	1,500.00	1,780.00	1,780.00	1,780.00
056	Fire & Safety Equipment	448.38	656.88	300.00	1,034.03	300.00	500.00	500.00
058	Other Equipment/Supplies	1,710.71	2,670.21	2,000.00	2,444.93	2,000.00	2,000.00	2,000.00

<u>Total Other Expenses</u>	77,127.54	81,645.02	82,100.00	81,598.19	85,320.00	90,020.00	90,020.00
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<u>Grand Total</u>	315,851.28	391,437.18	417,481.00	412,003.56	429,887.00	434,587.00	434,587.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Automotive Maintenance	Acct. # 01-26-315
Prepared by	Edward Hollenbeck	Date 10/23/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #025 - Vehicle Maintenance</u>			
Parts & other costs related to repairs of all municipal vehicles excluding Road, Water & Sewer Divisions. Municipal vehicle car washes	40,000.00	40,000.00	40,000.00
<u>Account #026 - Equipment Maintenance</u>			
Parts & costs related to repair of vehicle lifts, gas pumps, computer for fuel system, two-way radios for non-public works & water/sewer utility vehicles	5,000.00	5,000.00	5,000.00
<u>Account #029 - Service Contracts</u>			
Service contract for Dossier Fleet Management (approx. \$2,000/qtr). This contract expires on 10/31/16 and will be replaced by Facility Dude/Maintenance Edge. On-time start-up and training costs are included in the 2016 budget.	8,000.00	12,000.00	12,000.00
<u>Account #030 - Materials & Supplies</u>			
Grease, oil, lubricants, wire, connectors, screws, nuts, bolts, hoses & other stock items	9,000.00	9,500.00	9,500.00
<u>Account #032 - Clothing & Uniforms</u>			
Uniform rental - \$3,600	4,500.00	4,500.00	4,500.00
T-Shirts - \$200			
Safety Boots - \$675			
Winter & rain gear			
<u>Account #034 - Vehicle Parts/Accessories</u>			
Tires for all municipal vehicles excluding Road, Water & Sewer Divisions. Silicone spray, rust penetrates, batteries, window cleaners, de-icers, etc.	12,000.00	12,000.00	12,000.00
<u>Account #035 - Janitorial Supplies</u>			
Hand cleaners, paper towels, cleaners, de-greasers for concrete floor, speedy dry, etc.	1,500.00	1,500.00	1,500.00
<u>Account #038 - Hardware & Tools</u>			
\$380 per employee as per contract. Tools for shop, engine analyzers, etc.	1,140.00	1,140.00	1,140.00
<u>Account #040 - Personnel Expenses</u>			
Miscellaneous employee reimbursements	100.00	100.00	100.00
<u>Account #042 - Education</u>			
All Data - On-Line resource for all mechanics.	1,780.00	1,780.00	1,780.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Automotive Maintenance	Acct. # 01-26-315
Prepared by	Edward Hollenbeck	Date 10/23/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #056 - Fire & Safety Equipment</u>			
Refill vehicle & shop extinguishers, refill first aid box	300.00	500.00	500.00
<u>Account #058 - Other Equipment & Supplies</u>			
Welding rods, torch tips, clamps, tools/equipment for welder	2,000.00	2,000.00	2,000.00
	85,320.00	90,020.00	90,020.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department _____ Condo Reimbursement
 Prepared by _____ Lisa Palmieri

Acct. # 01-26-325
 Date 5/22/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
	Regular Wages							
	Overtime							

<u>Total Salaries and Wages</u>	0.00							
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
000	Condo Reimbursement	30,432.30	27,956.74	66,000.00	15,441.66	110,040.00	110,040.00	110,040.00

NOTE: Reimbursements for snow plowing and street lighting are submitted to the Township in January or February of the following year.

<u>Total Other Expenses</u>	30,432.30	27,956.74	66,000.00	15,441.66	110,040.00	110,040.00	110,040.00
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<u>Grand Total</u>	30,432.30	27,956.74	66,000.00	15,441.66	110,040.00	110,040.00	110,040.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Condo Reimbursement	Acct. # 01-26-325
Prepared by	Lisa Palmieri	Date 5/22/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #000 - Condo Reimbursement</u>			
Salt/Plowing:			
Braemar at Rockaway, Inc. - Township provides service	0.00	0.00	0.00
The Green Pond Corporation - Township provides service	0.00	0.00	0.00
Mountain View Manor Condo Assoc.	3,500.00	3,500.00	3,500.00
Townsquare Village, Inc.	3,500.00	3,500.00	3,500.00
The Point at Stone View	3,500.00	3,500.00	3,500.00
Fox Hills at Rockaway	3,500.00	3,500.00	3,500.00
Greenbriar/Fox Ridge	3,500.00	3,500.00	3,500.00
Indian Springs Condo Assoc. - Township provides service	0.00	0.00	0.00
	<u>17,500.00</u>	<u>17,500.00</u>	<u>17,500.00</u>
Recycling:			
Braemar at Rockaway, Inc. - Township provides service	0.00	0.00	0.00
The Green Pond Corporation - Township provides service	0.00	0.00	0.00
Mountain View Manor Condo Assoc. - Prefers to maintain a private hauler	0.00	0.00	0.00
Townsquare Village, Inc.	6,100.00	6,100.00	6,100.00
The Point at Stone View - Township provides service	0.00	0.00	0.00
Fox Hills at Rockaway - Township provides service	0.00	0.00	0.00
Greenbriar/Fox Ridge	2,000.00	2,000.00	2,000.00
Indian Springs Condo Assoc. - Township provides service	0.00	0.00	0.00
	<u>8,100.00</u>	<u>8,100.00</u>	<u>8,100.00</u>
Street Lighting Reimbursement:			
Braemar at Rockaway, Inc.	4,000.00	4,000.00	4,000.00
The Green Pond Corporation	4,000.00	4,000.00	4,000.00
Mountain View Manor Condo Assoc.	9,000.00	9,000.00	9,000.00
Townsquare Village, Inc.	19,000.00	19,000.00	19,000.00
The Point at Stone View	4,000.00	4,000.00	4,000.00
Fox Hills at Rockaway	8,000.00	8,000.00	8,000.00
Greenbriar/Fox Ridge	4,000.00	4,000.00	4,000.00
Indian Springs Condo Assoc.	4,000.00	4,000.00	4,000.00
	<u>56,000.00</u>	<u>56,000.00</u>	<u>56,000.00</u>

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Condo Reimbursement	Acct. # 01-26-325
Prepared by	Lisa Palmieri	Date 5/22/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
Bulk Waste:			
Braemar at Rockaway, Inc. - Township provides service	0.00	0.00	0.00
The Green Pond Corporation - Township provides service	0.00	0.00	0.00
Mountain View Manor Condo Assoc. - Prefers to maintain a private houlder	0.00	0.00	0.00
Townsquare Village, Inc. (375 units @ \$40)	15,000.00	15,000.00	15,000.00
The Point at Stone View - Township provides service	0.00	0.00	0.00
Fox Hills at Rockaway - Township provides service	0.00	0.00	0.00
Greenbriar/Fox Ridge (336 units @ \$40)	13,440.00	13,440.00	13,440.00
Indian Springs Condo Assoc. - Township provides service	0.00	0.00	0.00
	<u>28,440.00</u>	<u>28,440.00</u>	<u>28,440.00</u>
TOTAL	<u>110,040.00</u>	<u>110,040.00</u>	<u>110,040.00</u>

Note: The bulk waste contract for 2016 with Waste Management is \$349,884. Total residential line items = 8,527. $\$349,884/8,527 = \40 (approx)

TOWNSHIP OF ROCKAWAY
2016 Budget Request

Department Health Department
Prepared by Peter Tabbot

Acct. # 01-27-330
Date 10/23/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	478,556.06	497,273.83	537,074.00	523,776.26	552,647.00	552,647.00	552,647.00
014	Overtime	7,718.94	7,172.98	5,000.00	4,724.73	5,000.00	5,000.00	5,000.00

<u>Total Salaries and Wages</u>	486,275.00	504,446.81	542,074.00	528,500.99	557,647.00	557,647.00	557,647.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
023	Printing & Binding	887.50	827.50	800.00	302.50	800.00	800.00	800.00
024	Hibernia Clinic	2,305.80	889.00	2,925.00	889.00	2,500.00	2,000.00	2,000.00
026	Equipment Maintenance	1,105.53	712.48	900.00	1,031.19	900.00	900.00	900.00
028	Professional/Consulting	12,650.00	10,412.50	17,500.00	11,792.50	17,500.00	16,500.00	16,500.00
030	Materials & Supplies	40.33	59.82	75.00	0.00	75.00	75.00	75.00
033	Books & Publications	784.00	741.84	1,000.00	1,216.14	1,000.00	1,000.00	1,000.00
036	Office Supplies	845.28	942.51	1,000.00	1,027.15	1,000.00	1,000.00	1,000.00
040	Personnel Expenses	897.60	1,628.90	1,000.00	605.22	1,000.00	1,000.00	1,000.00
041	Conferences & Meetings	1,379.46	1,287.49	1,500.00	1,335.00	1,500.00	1,500.00	1,500.00
042	Education	2,247.24	1,099.20	6,000.00	355.40	6,000.00	6,000.00	6,000.00
044	Prof. Assoc. - MRPHP	1,500.00	1,500.00	1,500.00	0.00	1,500.00	2,500.00	2,500.00
058	Equipment & Supplies	3,620.11	3,766.33	2,500.00	2,217.10	2,500.00	2,500.00	2,500.00
077	Cell Phones	932.31	1,028.96	1,000.00	921.78	1,000.00	1,000.00	1,000.00
123	Clinic Expenses	15,986.59	16,936.91	18,700.00	18,777.10	17,500.00	17,500.00	17,500.00
124	Lab Services	11,800.32	22,994.89	22,000.00	14,561.00	22,000.00	22,000.00	22,000.00
125	Bloodborne Pathogens	953.03	685.00	1,000.00	889.08	1,000.00	1,000.00	1,000.00
126	Municipal Alliance	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00
127	Gypsy Moth Control	0.00	0.00	0.00	0.00	0.00	82,000.00	82,000.00
199	Contributions	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00

<u>Total Other Expenses</u>	64,485.10	72,063.33	85,950.00	62,470.16	84,325.00	165,825.00	165,825.00
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<u>Grand Total</u>	550,760.10	576,510.14	628,024.00	590,971.15	641,972.00	723,472.00	723,472.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Health Department
Prepared by Peter Tabbot

Acct. # 01-27-330
Date 10/23/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #022 - Postage</u>			
The Township may wish to utilize postage for septic system management/maintenance, since Rockaway has worked with the County in moving forward in updating septic data accordingly. Rockaway is one of numerous communities with a significant septic inventory and presumed need. At this time, the County is not moving forward with its regional septic management plan, so no funding is requested at this time for support of same.	0.00	0.00	0.00
<u>Account #023 - Printing & Binding</u>			
This line item provides for the purchase of necessary stationary, business cards, inspection forms, licensing books, etc. Based on an average of the past three year expenditures and requirements of Rockaway Township's shared services agreements, \$800 is requested.	800.00	800.00	800.00
<u>Account #024 - Green Pond Clinic</u>			
Upkeep of the health clinic requires certain maintenance and cleaning expenditures, including heating fuel, electric expenses for maintenance of vaccines and animal specimens, extermination services, etc. As noted in the past budget request, the health clinic suffered significant water intrusion, which has resulted in damage to the floors and mold accumulation on the ceiling and some wall areas. The Health Officer successfully applied for Community Development Block Grant funding in 2014 for the continued renovation of the Health Center, in an effort to prevent any request for capital expenditures. The 2016 budget request for this item is \$2,500, down from \$2,925. Propane fuel - \$450; Extermination services - \$200	2,500.00	2,000.00	2,000.00
<u>Account #026 - Equipment Maintenance</u>			
This accounts for repairs to various office equipment, as well as maintenance of important regulatory equipment like the Division's noise meter. Based on anticipated calibration fees for the noise meter and the work of our two REHSs, \$900 is requested.	900.00	900.00	900.00
<u>Account #028 - Professional/Consulting Fees</u>			
Professional & consulting fees for health services, including Child Health Conference, (includes well care & immunization); influenza, pneumonia, and Tdap immunizations; and provision for male and female cancer screenings. Participation by residents varies and is sensitive to economic conditions, so these factors should be anticipated. The Township's contract for Health Education services is paid from this line item, and contractual expense will remain the same in 2016.	17,500.00	16,500.00	16,500.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Health Department	Acct. # 01-27-330
Prepared by	Peter Tabbot	Date 10/23/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #030 - Materials & Supplies</u> Employee reimbursement small consumable items and fees, such as keys, parking, thermometers, chlorine test strips for inspections, flashlights, film, alcohol pads, etc.	75.00	75.00	75.00
<u>Account #033 - Books & Publications</u> Professional staff requires current references materials including Lexis Nexis N.J.A.C. updates, and other materials including scholarly journal and best practices resources, etc.	1,000.00	1,000.00	1,000.00
<u>Account #036 - Office Supplies</u> Office supplies necessary for day to day operations including pens, pencils, folders, printer cartridges, etc. Color printer cartridges for networked printer are used at high volume and are particularly expensive to replace, collectively costing up to \$1,000.	1,000.00	1,000.00	1,000.00
<u>Account #040 - Personnel Expenses</u> This item covers license fees for Health officer, Environmental Health Specialists, & Public Health Nurses. This line also covers association dues and minimal mileage reimbursements.	1,000.00	1,000.00	1,000.00
<u>Account #041 - Conferences & Meetings</u> Public Health Practice Standards (NJAC 8:52) and state licensure rules require that Registered Environmental Health Specialists, Health Officers, Public Health Nurses and Animal Control Officers earn continuing education credits toward the renewal of their necessary certifications. This also assures the Division of Health will be qualified to perform its many tasks. Free or low cost programs will be attended when possible, and workforce development is a priority locally and per the NJDOH.	1,500.00	1,500.00	1,500.00
<u>Account #042 - Education</u> These funds will be utilized to augment existing staff's expertise and on-the-job skills, with the focus to include credentials, certificate programs (i.e. septic system, soil/site evaluation) and/or continuing education/accredited courses that will increase staff's breadth of knowledge and utility. One staff member is presently enrolled in graduate studies which will enhance job performance. The current budget request is based on anticipated tuition costs.	6,000.00	6,000.00	6,000.00
<u>Account #044 - Professional Associations - MRPHP (Morris Regional Public Health Partnership)</u> Practice Standards require participation in the Morris County Community Health Public Health Partnership, and the Morris Regional Public Health Partnership was formed to serve as this body. The MRPHP continues to work on an updated Community Health Improvement Plan (CHIP), and continues to plan and develop programs supporting better health outcomes per State mandate. The Health Officer currently chairs the Partnership.	1,500.00	2,500.00	2,500.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Health Department	Acct. # 01-27-330
Prepared by	Peter Tabbot	Date 10/23/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #058 - Equipment & Supplies</u>			
This line is designated for the purchase of software and equipment to update Division of Health technologies as appropriate, and to increase workplace efficiencies. It also funds equipment required for inspections, employee personal protective equipment, AED batteries and electrode pads, etc. The Division's equipment and computer resources that require regular replacement/updating.	2,500.00	2,500.00	2,500.00
<u>Account #077 - Cell Phones</u>			
This line item funds three cellular phones, which are used by Division of Health emergency personnel (2 HEHSs and Animal Control Officer). Emergencies include environmental/hazmat incidents, animal bites, bloodborne pathogen incidents, etc. Contact with emergency personnel 24/7 is necessary in all of these positions.	1,000.00	1,000.00	1,000.00
<u>Account #123 - Clinic Expenses</u>			
Provides for clinic supplies, including influenza and pneumonia vaccine, safety syringes, speculums, gowns, paper/cloth, personal protective equipment (latex gloves), etc. The Division of Health contract for medical waste disposal and medical waste generation is also paid for through this line item. The Division of Health began providing flu and pneumonia vaccine to Butler Borough in 2013, and will also apply for and receive Medicare reimbursement for this expenditure.	17,500.00	17,500.00	17,500.00
<u>Account #124 - Lab Services</u>			
Provides for laboratory analysis of blood specimens, childhood lead tests, and other clinical lab specimens per various health screenings. This line also covers: CLIA permit, volatile organic analysis and general water chemistry; biological testing (food, potable water, recreational bathing samples); etc. The anticipated testing requirements for 2016 should remain stable, but an increase in lab fees and modest new clinical services in our contract towns requires additional funding.	22,000.00	22,000.00	22,000.00
<u>Account #125 - Bloodborne Pathogens</u>			
Provides mandatory Hepatitis B vaccination to Police, Fire, Health and other applicable employees, including public works employees, life guards, and AED volunteers. Employees with potential exposure to BBP are required to be offered the series. In addition, antibody testing must be performed after completion of the Hepatitis B series to ensure adequate immune response. This line item also provides for physical assessments for the respiratory protection program. The number of individuals requiring vaccination and/or titer will be affected by employee/volunteer turnover; most being new Fire/Rescue volunteers. No change is proposed for this line item in 2016.	1,000.00	1,000.00	1,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Health Department	Acct. # 01-27-330
Prepared by	Peter Tabbot	Date 10/23/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #126 - Municipal Alliance Committee</u>			
These funds support programs and materials regarding alcohol & substance abuse awareness. The committee has had difficulty obtaining funds from the County due to application criteria and are increasing their efforts for fundraising to maintain programs that are well attended and exhibit positive outcomes. In addition, MAC has had difficulty retaining a Coordinator, a position that is modestly funded and required. There is no recommended change to this line item for 2016.			
	2,550.00	2,550.00	2,550.00
<u>Account #127 - Gypsy Moth Control</u>			
Gypsy moth control program through the NJ Department of Agriculture. Covers approximately 1,495 acres of land.			
	0.00	82,000.00	82,000.00
<u>Account #199 - Contributions (SAC)</u>			
Substance Abuse Committee annual contribution			
	4,000.00	4,000.00	4,000.00
TOTAL	84,325.00	165,825.00	165,825.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Recycling
Prepared by Edward Hollenbeck/Al Knoth

Acct. # 01-27-335
Date 10/25/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	172,996.13	95,863.05	180,790.00	100,100.09	210,153.00	210,153.00	210,153.00
014	Overtime	21,801.28	25,548.50	20,000.00	36,454.49	35,000.00	35,000.00	35,000.00

<u>Total Salaries and Wages</u>	194,797.41	121,411.55	200,790.00	136,554.58	245,153.00	245,153.00	245,153.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
022	Postage	1,749.34	0.00	0.00	0.00	0.00	0.00	0.00
023	Printing & Binding	3,806.00	0.00	0.00	2,750.00	0.00	0.00	0.00
024	Building & Grounds Maint.	11,158.54	2,894.81	600.00	0.00	600.00	600.00	600.00
026	Equipment Maintenance	1,517.94	1,062.17	500.00	2,162.11	500.00	300.00	300.00
029	Contractual Fees	12,684.77	21,861.00	29,500.00	20,910.09	29,500.00	29,500.00	29,500.00
030	Materials & Supplies	715.92	5,508.77	500.00	1,366.60	500.00	1,500.00	1,500.00
036	Office Supplies	0.00	100.00	100.00	1,402.95	100.00	100.00	100.00
041	Conferences & Meetings	198.00	0.00	100.00	95.00	100.00	100.00	100.00
042	Education	180.00	240.00	200.00	0.00	200.00	200.00	200.00
110	Permits & Inspections	1,167.00	1,015.15	3,180.00	1,015.00	3,180.00	3,180.00	3,180.00
111	Curbside Recycling	0.00	0.00	0.00	0.00	0.00	25,000.00	25,000.00

NOTE: As of December 31, 2015, the balance in the Recycling Trust is \$302,708.24.

<u>Total Other Expenses</u>	33,177.51	32,681.90	34,680.00	29,701.75	34,680.00	60,480.00	60,480.00
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<u>Grand Total</u>	227,974.92	154,093.45	235,470.00	166,256.33	279,833.00	305,633.00	305,633.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Recycling	Acct. # 01-27-335
Prepared by	Edward Hollenbeck/Al Knoth	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #024 - Building & Grounds Maintenance</u>			
Continual maintenance of fencing, asphalt repair, wooden step platforms, electrical & signage	600.00	600.00	600.00
<u>Account #026 - Equipment Maintenance</u>			
Repairs to various equipment - 30 yard containers, small equipment (blowers, weed trimmers, etc)	500.00	300.00	300.00
<u>Account #029 - Contractual Fees</u>			
Rental of tub grinders - Brush ground into mulch - 2 grinders @ \$4,300 each = \$8,600 (mulch is available to residents at no charge)			
Tire recycling (tires received from residents) - \$3,500			
Morris County MUA - tipping fees for grass, leaves, emergency pick-up of Township recyclables when the Township roll-off truck is in for repairs, delivery of 30-yard containers of solid waste, clean-up of newly acquired green acres properties. The Township will be required to recycle additional materials such as fluorescent light bulbs - \$1,900			
Electronic recycling is now required - \$450/pick-up; estimating 20 pick-ups - \$9,000	29,500.00	29,500.00	29,500.00
<u>Account #030 - Materials & Supplies</u>			
Materials needed for day-to-day operations including safety equipment, motor oils for small equipment, various tools, etc.	500.00	1,500.00	1,500.00
<u>Account #036 - Office Supplies</u>			
Notebooks, binders, ledgers, etc.	100.00	100.00	100.00
<u>Account #041 - Conferences & Meetings</u>			
Membership if Association of NJ Recyclers (ANJR) - \$95			
Recycling awards dinner - \$35	100.00	100.00	100.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Recycling	Acct. # 01-27-335
Prepared by	Edward Hollenbeck/Al Knoth	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
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Account #042 - Education

MEL/JIF requires that employees attend safety courses according to the type of job performed. Some courses are free but others are not. The Recycling Coordinator is required to have 15 CEU's of continuing education credits annually.

	200.00	200.00	200.00
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Account #110 - Permits & Inspections

Solid Waste Compliance Monitoring annual fee paid to NJ Dept. of Treasury for inspections of closed composit site - \$1,015
 NJ Solid Waste Transporter Registraton fee due (renewed every 5 years) - \$1,500
 NJEMS Compliance & Enforcement; landfill (compost site) closing fee (paid annually as installation payment) - \$665

	3,180.00	3,180.00	3,180.00
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Account #111 - Curbside Recycling

Costs associated with curbside recycling for Township residents. Monthly tipping fees are estimated at \$2,100 per month payable to Morris County MUA.

	0.00	25,000.00	25,000.00
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	34,680.00	60,480.00	60,480.00
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TOTAL

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Sanitary Landfill	Acct. # 01-27-336
Prepared by	Peter Tabbot	Date 10/25/15

<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
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Account #110 - Other Fees & Permits

The NJDEP's NJDPES-DGW fee for Permit #NJ005188 was increased from \$690 in 2009 to \$2,941.23 in 2010. (Annual fee: \$288.98 & Permit fee: \$2,652.25) This fee is anticipated to remain the same for 2016.

3,000.00	3,000.00	3,000.00
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Account #128 - NJPDES Monitoring

The Jacobs & Lavins sites are listed as "active sites with confirmed contaminations". No monitoring tests have been required for the Lavins site, to the knowledge of the Health Officer, but the site remains "active" per the NJDEP, and future testing may be required. Based on the expenditures for the last several years, the Health Officer is recommending a budget of \$2,500 for this line item.

2,500.00	2,500.00	2,500.00
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TOTAL	5,500.00	5,500.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Animal Control
Prepared by Peter Tabbot

Acct. # 01-27-340
Date 10/25/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	48,936.56	47,584.43	50,085.00	50,086.62	50,961.00	50,961.00	50,961.00
014	Overtime	575.31	1,718.06	1,500.00	989.11	1,500.00	1,500.00	1,500.00

<u>Total Salaries and Wages</u>	49,511.87	49,302.49	51,585.00	51,075.73	52,461.00	52,461.00	52,461.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
021	Legal Advertising	0.00	0.00	100.00	0.00	100.00	100.00	100.00
022	Postage	0.00	0.00	300.00	0.00	300.00	300.00	300.00
023	Printing	0.00	0.00	200.00	0.00	200.00	200.00	200.00
028	Professional/Consulting	600.00	600.00	600.00	0.00	600.00	600.00	600.00
029	Contractual Fees	19,074.73	16,758.78	18,600.00	21,266.72	18,600.00	18,600.00	18,600.00
030	Materials & Supplies	119.06	111.77	250.00	82.77	250.00	250.00	250.00
032	Clothing & Uniforms	225.00	390.95	700.00	0.00	700.00	700.00	700.00
042	Education	0.00	210.00	200.00	120.00	200.00	200.00	200.00
044	Association Dues	50.00	50.00	50.00	50.00	50.00	50.00	50.00
058	Equipment & Supplies	407.64	264.84	500.00	61.70	500.00	500.00	500.00
077	Cell Phones	324.61	242.40	350.00	217.93	350.00	350.00	350.00
078	Animal Control Census	0.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00

<u>Total Other Expenses</u>	20,801.04	26,628.74	29,850.00	29,799.12	29,850.00	29,850.00	29,850.00
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<u>Grand Total</u>	70,312.91	75,931.23	81,435.00	80,874.85	82,311.00	82,311.00	82,311.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Animal Control	Acct. # 01-27-340
Prepared by	Peter Tabbot	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #021 - Legal Advertising</u> The Rabies clinic will be advertised twice annually, and generally at a cost of approximately \$100 per advertisement.	100.00	100.00	100.00
<u>Account #022 - Postage</u> This line item provides for the regular delivery of specimens, generally potentially rabid animals, to the NJ Department of Health Biological Laboratory for rabies testing.	300.00	300.00	300.00
<u>Account #023 - Printing</u> These funds provide for the printing of rabies clinic postcards twice annually.	200.00	200.00	200.00
<u>Account #028 - Professional/Consulting</u> This line item provides for annual networking/upgrades to the animal licensing computer programs: Our new animal licensing software will continue to be administered by FRA Technologies.	600.00	600.00	600.00
<u>Account #029 - Contractual Fees</u> This line provides funds for contractual emergency animal control services, including night and weekend coverage, as well as coverage for holidays, sick, vacation and personal time.	18,600.00	18,600.00	18,600.00
<u>Account #030 - Materials & Supplies</u> Items purchased with this line item include disinfectant, cat food, latex gloves, leashes, etc.	250.00	250.00	250.00
<u>Account #032 - Clothing & Uniforms</u> Employee uniforms are paid for per union contract.	700.00	700.00	700.00
<u>Account #042 - Education</u> The Animal Control Officer attends seminars held by the Animal Control Association. A \$100 increase in this line item is recommended based on expenditures of the last several years.	200.00	200.00	200.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Animal Control	Acct. # 01-27-340
Prepared by	Peter Tabbot	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #044 - Membership Dues</u> This line item covers annual dues for membership in NJ Animal Control Officers Association	50.00	50.00	50.00
<u>Account #058 - Equipment & Supplies</u> Traps, cages, snare poles and other necessary specialty items are purchased with these funds.	500.00	500.00	500.00
<u>Account #077 - Cell Phones</u> Cellular phone coverage is provided for communication with the Police & Health Departments Raptor Trust, wildlife rehabilitators, animal hospitals, residents and emergency contacts.	350.00	350.00	350.00
<u>Account #078 - Animal Control Census Takers</u> This service has been performed by two non-employees, paid by voucher, for a combined sum of \$8,000. Given the high number of companion animals residing in Rockaway, some that are found without a license each year, it is requested that this line item remain unchanged for 2016.	8,000.00	8,000.00	8,000.00
	<u>29,850.00</u>	<u>29,850.00</u>	<u>29,850.00</u>
	<u>29,850.00</u>	<u>29,850.00</u>	<u>29,850.00</u>

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Environmental Commission	Acct. # 01-28-365
Prepared by	Lisa Palmieri	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #036 - Office Supplies</u>			
Business cards, mailers, stationary/paper, envelopes, check printing supplies	50.00	50.00	50.00
	50.00	50.00	50.00
<u>Account #041 - Conferences & Meetings</u>			
League of Municipalities annual convention	600.00	600.00	600.00
ANJEC - annual membership	300.00	300.00	300.00
	900.00	900.00	900.00
<u>Account #042 - Education</u>			
Seminars & courses	50.00	50.00	50.00
	50.00	50.00	50.00
TOTAL	1,000.00	1,000.00	1,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Recreation	Acct. # 01-28-370
Prepared by	Joseph Fiorilla	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #036 - Office Supplies</u> General office supplies for Parks, Recreation, Sr. Services and Buildings & Grounds	1,140.00	1,140.00	1,140.00
<u>Account #041 - Conferences & Meetings</u> Meetings, seminars, workshops and professional memberships - NJ Recreation & Parks Assoc.	250.00	250.00	250.00
<u>Account #042 - Education</u> Rutgers coaches certifications for all new coaches. Education initiative on parent/family violence - S.P.O.R.T. Program. 2016-2019 funds Masters Program for Recreation Supervisor.	5,200.00	13,000.00	13,000.00
<u>Account #056 - First Aid Equipment</u> Supplies for municipal operated programs and training	2,000.00	2,000.00	2,000.00
<u>Account #065 - Recreation Equipment</u> Goals, netting, safety fencing/caps	2,700.00	2,700.00	2,700.00
<u>Account #067 - Aquatic Park Maintenance</u> Contracted amount for maintenance of Aquatic Park (offset by fees collected) \$295 per 700 memberships = \$206,500	206,500.00	206,500.00	206,500.00
<u>Account #090 - Insurance</u> Recreation program insurance policy - secondary medical coverage & special coverage for tournament play.	12,500.00	12,500.00	12,500.00
<u>Account #130 through #217 - Recreation Programs</u> League fees, tournament fees, umpire/referee fees, uniforms, general equipment, facility rentals, etc.	195,661.00	195,661.00	195,661.00
TOTAL	<u>425,951.00</u>	<u>433,751.00</u>	<u>433,751.00</u>

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Parks & Playgrounds
 Prepared by Joseph Fiorilla

Acct. # 01-28-375
 Date _____

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	557,374.36	546,771.26	590,598.00	558,378.25	562,430.00	562,430.00	562,430.00
014	Overtime	26,503.77	25,070.70	24,000.00	24,086.26	26,000.00	26,000.00	26,000.00

Total Salaries and Wages	583,878.13	571,841.96	614,598.00	582,464.51	588,430.00	588,430.00	588,430.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
024	Recreation Building Maint.	1,989.41	2,370.00	1,900.00	1,487.48	1,900.00	1,900.00	1,900.00
028	Equipment Maintenance	3,148.56	3,120.00	2,850.00	2,700.76	2,850.00	2,850.00	2,850.00
029	Contractual Fees	4,212.00	7,761.00	9,500.00	7,054.00	9,500.00	9,500.00	9,500.00
031	Chemicals	730.76	1,425.00	1,425.00	1,018.32	1,425.00	1,425.00	1,425.00
032	Clothing & Uniforms	1,085.72	4,440.99	4,500.00	4,585.39	4,500.00	4,500.00	4,500.00
058	Other Equipment/Supplies	7,439.11	10,698.65	9,975.00	9,183.38	9,975.00	9,975.00	9,975.00
065	Recreation Equip./Leases	6,293.31	897.67	5,000.00	1,178.43	5,000.00	5,000.00	5,000.00
071	Sports Lighting	7,212.80	10,456.11	10,250.00	4,619.12	10,250.00	10,250.00	10,250.00
077	Cell Phones	1,023.16	772.55	1,100.00	837.13	1,100.00	1,100.00	1,100.00
079	Irrigation	1,200.00	2,371.14	2,375.00	2,370.50	2,375.00	2,375.00	2,375.00
109	Facility Rental	2,981.50	3,241.00	3,500.00	2,237.68	3,500.00	3,500.00	3,500.00
151	Fields & Other Facilities	33,210.61	36,659.33	33,250.00	34,532.45	33,250.00	33,250.00	33,250.00
152	Beaches	4,549.56	6,567.50	6,650.00	4,614.86	6,650.00	6,650.00	6,650.00
153	Special Holiday Events	2,749.69	3,862.52	3,800.00	3,700.90	3,800.00	3,800.00	3,800.00
154	Gazebo Activities	3,000.00	3,800.00	3,800.00	3,762.00	3,800.00	3,800.00	3,800.00

Total Other Expenses	80,826.19	98,443.46	99,875.00	83,882.40	99,875.00	99,875.00	99,875.00
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Grand Total	664,704.32	670,285.42	714,473.00	666,346.91	688,305.00	688,305.00	688,305.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Parks & Playgrounds	Acct. # 01-28-375
Prepared by	Joseph Fiorilla	Date 0.00

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #024 - Recreation Building Maintenance</u> Repairs to buildings as needed - Peterson Field, Oak Meadows, Lake Ames, Norway Field, and various dugouts, etc.	1,900.00	1,900.00	1,900.00
<u>Account #028 - Equipment Maintenance</u> Repairs to mowers, leaf blowers, weed wackers, and other gas powered tools as needed.	2,850.00	2,850.00	2,850.00
<u>Account #029 - Contractual Fees</u> Goose control at Parks lake, weed control program and other trade professional services (Interlocal service agreement with Rockaway Borough for goose control at Parks Lake)	9,500.00	9,500.00	9,500.00
<u>Account #031 - Chemicals</u> Fertilizers, weed control products and soil treatment products - all facilities	1,425.00	1,425.00	1,425.00
<u>Account #032 - Clothing & Uniforms</u> Clothing & uniforms for employees as per contract obligations	4,500.00	4,500.00	4,500.00
<u>Account #058 - Other Equipment & Supplies</u> Purchase of weed wacker, walk behind mower, and back pack blower, other replacement power tools as required.	9,975.00	9,975.00	9,975.00
<u>Account #065 - Recreation Equipment & Leases</u> Special equipment rentals.	5,000.00	5,000.00	5,000.00
<u>Account #071 - Sports Lighting</u> Materials and supplies, electrician fees at Peterson Field, DBO, Birchwood & Marcella. Replacement lighting at Parks Lake walkway.	10,250.00	10,250.00	10,250.00
<u>Account #077 - Cell Phones</u> Cell phone charges for Recreation Director and Parks Supervisor. Repairs to radios.	1,100.00	1,100.00	1,100.00
<u>Account #079 - Irrigation</u> Irrigation system maintenance contracts and supplies for Peterson, Oak Meadows, Norway, DBO & Birchwood fields.	2,375.00	2,375.00	2,375.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Parks & Playgrounds	Acct. # 01-28-375
Prepared by	Joseph Fiorilla	Date 0.00

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #109 - Facility Rental</u> Rental of facilities at Picatinny and High Schools for sports programs and special events.	3,500.00	3,500.00	3,500.00
<u>Account #151 - Fields & Other Facilities</u> Sand, clay, topsoil, seed, sod, athletic paint, lime, repairs to facilities & fields, hardware, lumber, concession stand, signs, fencing, electrical/plumbing supplies, etc. Operating costs at Parks Lake - Township portion	33,250.00	33,250.00	33,250.00
<u>Account #152 - Beaches</u> Portable rest facilities, beach sand, lifeguard equipment, chemicals for weed control, beach tags, ropes & buoys. Equipment maintenance as required.	6,650.00	6,650.00	6,650.00
<u>Account #153 - Special Holiday Events</u> Food & supplies for holiday events.	3,800.00	3,800.00	3,800.00
<u>Account #154 - Gazebo Activities</u> Concerts at Parks Lake	3,800.00	3,800.00	3,800.00
TOTAL	99,875.00	99,875.00	99,875.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Senior Citizen Center
 Prepared by Joseph Fiorilla

Acct. # 01-28-377
 Date 10/25/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
	Regular Wages							
	Overtime							

Total Salaries and Wages

0.00							
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
024	Building Maintenance	2,677.14	870.00	1,425.00	1,505.14	1,425.00	1,425.00	1,425.00
045	Travel	2,480.00	3,177.50	3,610.00	2,200.00	3,610.00	3,610.00	3,610.00
052	Janitorial Supplies	529.49	0.00	950.00	902.00	950.00	950.00	950.00
072	Water	293.45	1,590.58	500.00	435.42	500.00	500.00	500.00
129	Senior Picnic	6,869.00	6,995.00	8,000.00	6,296.14	8,000.00	8,000.00	8,000.00
159	Natural Gas	1,522.44	1,649.67	3,000.00	1,552.88	3,000.00	2,500.00	2,500.00

Total Other Expenses

14,371.52	14,282.75	17,485.00	12,891.58	17,485.00	16,985.00	16,985.00
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Grand Total

14,371.52	14,282.75	17,485.00	12,891.58	17,485.00	16,985.00	16,985.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Senior Citizen Center
 Prepared by Joseph Fiorilla

Acct. # 01-28-377
 Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #024 - Building Maintenance</u> Building repairs as needed - plumbing, electric, HVAC, materials & parts, copy machine maintenance, painting, etc.	1,425.00	1,425.00	1,425.00
<u>Account #045 - Travel</u> Bus trips for 4 senior groups @ \$902.50 per group	3,610.00	3,610.00	3,610.00
<u>Account #052 - Janitorial Supplies</u> Custodial supplies	950.00	950.00	950.00
<u>Account #072 - Water</u> Water usage at Sr. Building (Rockaway Borough)	500.00	500.00	500.00
<u>Account #129 - Senior Picnic</u> Costs associated with the annual senior picnic at Craigmear. Costs include an outside catering company for approximately 600 seniors.	8,000.00	8,000.00	8,000.00
<u>Account #159 - Natural Gas</u> Natural gas for Senior Building	3,000.00	2,500.00	2,500.00
TOTAL	17,485.00	16,985.00	16,985.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Contribution to Senior Citizens	Acct. # 01-28-378
Prepared by	Joseph Fiorilla	Date 10/25/15

REQUESTED RECOMMENDED APPROVED

Account #199 - Contributions

Annual contributions:

Rockaway Township Sr. Citizens South - 63% (119 members)
Rockaway Township Social Club - 37% (70 members)

	2,693.25	2,693.25	2,693.25
	1,581.75	1,581.75	1,581.75
TOTAL	<u>4,275.00</u>	<u>4,275.00</u>	<u>4,275.00</u>

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Senior Citizen Transportation	Acct. # 01-28-379
Prepared by	Joseph Fiorilla	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #034 - Vehicle Parts & Accessories</u> Cleaning supplies for vehicles and emergency reimbursements	95.00	95.00	95.00
<u>Account #036 - Office Supplies</u> Office supplies for the operation of the Dial A Ride program	130.00	130.00	130.00
<u>Account #058 - Other Equipment & Supplies</u> Replace tie-down straps for handicapped wheelchair van and cell phone reimbursements	475.00	475.00	475.00
TOTAL	<u>700.00</u>	<u>700.00</u>	<u>700.00</u>

Year	Minimum Funding Requirement
2004	1,033,869
2005	1,155,636
2006	1,387,178
2007	1,482,834
2008	1,490,398
2009	1,529,963
2010	1,592,209
2011	1,432,885
2012	1,394,387
2013	1,307,961
2014	1,275,189
2015	1,277,827
2016	1,270,487

NOTE: The Township bills the Library for the following:

Health Insurance - Budget Credit to Group Insurance O/E

Electricity - Budget Credit to Utilities O/E

Unemployment Insurance - Deposited into SUI Trust

Liability Insurance - Annual JIF assessment obtained from PERMA & credited to MRNA

Library Salary & Wages, Social Security (FICA) & the annual Pension Contribution are charged directly to Library O/E.

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Provision for Salary Adjustments	Acct. # 01-30-435
Prepared by	Lisa Palmieri	Date 10/6/15

REQUESTED RECOMMENDED APPROVED

Account #000 - Provision for Salary Adjustments

Morris Council VI - Article IX - Salaries & Wages:

Performance appraisals will be developed by the Township & Morris Council VI, cooperatively in 2015. Distribution of bonuses will be determined based upon the performance appraisals. Beginning in 2016, the municipal budget contains an appropriation to provide funding for this purpose.

	18,000.00	18,000.00	18,000.00
TOTAL	18,000.00	18,000.00	18,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Electricity	Acct. # 01-31-430
Prepared by	Lisa Palmieri	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #155 - Municipal Accounts</u>			
JCP&L - average monthly expense - \$16,300/month	208,100.00	195,200.00	195,200.00
Library portion - \$2,000 per month	(24,000.00)	(24,000.00)	(24,000.00)
	184,100.00	171,200.00	171,200.00
 <u>Account #156 - Fire/DPW Accounts</u>			
JCP&L - average monthly expense - \$2,250	27,000.00	27,000.00	27,000.00
 <u>Account #157 - Recreation Accounts</u>			
Lighting at fields and shed on School Road - average monthly expense - \$350	4,200.00	4,200.00	4,200.00
	215,300.00	202,400.00	202,400.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Street Lighting	Acct. # 01-31-435
Prepared by	Lisa Palmieri	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #000 - Street Lighting</u> JCP&L - \$13,150 per month	160,000.00	157,800.00	157,800.00
	160,000.00	157,800.00	157,800.00

NOTE: Condo reimbursements for street lighting are accounted for in the Condo Reimbursement Appropriation - Account #01-26-325.

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Telephones	Acct. # 01-31-440
Prepared by	Lisa Palmieri	Date 10/25/15

	REQUESTED	RECOMMENDED	APPROVED
<u>Account #291 - Municipal Complex</u>			
Verizon - average monthly cost - \$5,400	68,400.00	64,120.00	64,120.00
Verizon/High Speed Internet - average monthly cost - \$45	540.00	540.00	540.00
Sprint - average monthly cost - \$200	2,400.00	2,400.00	2,400.00
Metropolitan Telecommunication - \$3,700	44,400.00	44,400.00	44,400.00
Extel Communications - Service Agreement/Various Equipment	2,000.00	2,000.00	2,000.00
Fire Department - average monthly cost - \$50	600.00	600.00	600.00
	118,340.00	114,060.00	114,060.00
<u>Account #292 - Computer Lines</u>			
Verizon Business Fios - average monthly cost - \$325	3,900.00	3,900.00	3,900.00
<u>Account #295 - Pay Phones</u>			
Pacific Telemanagement Service - approx. \$91.28 per month per phone (3 phones)			
Municipal Bldg, 65 Mount Hope Road (973) 627-9686	1,125.00	1,125.00	1,125.00
Municipal Bldg, 65 Mount Hope Road (973) 627-9688	1,125.00	1,125.00	1,125.00
Peterson Field, Concession Stand (973) 328-9566	1,125.00	1,125.00	1,125.00
	3,375.00	3,375.00	3,375.00
	125,615.00	121,335.00	121,335.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Natural Gas	Acct. # 01-31-446
Prepared by	Lisa Palmieri	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #020 - Natural Gas</u>			
NJ Natural Gas - average monthly expense - \$960	11,500.00	11,500.00	11,500.00
Hess Corporation - average monthly expense - \$960	11,500.00	11,500.00	11,500.00
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	23,000.00	23,000.00	23,000.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Heating Fuel	Acct. # 01-31-447
Prepared by	Lisa Palmieri	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #020 - Heating Fuel</u> Heating Fuel Oil - average monthly expense - \$2,875	36,000.00	34,500.00	34,500.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Motor Vehicle Fuel	Acct. # 01-31-460
Prepared by	Lisa Palmieri	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #160 - Gasoline</u> Allied Oil - average monthly expense - \$24,700	336,000.00	296,000.00	296,000.00
<u>Account #161 - Diesel Fuel</u> Allied Oil - average monthly expense - \$16,500	198,000.00	198,000.00	198,000.00
	<u>534,000.00</u>	<u>494,000.00</u>	<u>494,000.00</u>

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Pension - PERS	Acct. # 01-35-471
Prepared by	Lisa Palmieri	Date 11/24/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #000 - PERS</u>			
2016 Township obligation for PERS (Public Employees Retirement System)	874,681.00	874,681.00	874,681.00
Library Allocation	(54,415.00)	(54,415.00)	(54,415.00)
Water Allocation	(63,480.00)	(63,480.00)	(63,480.00)
Sewer Allocation	(27,210.00)	(27,210.00)	(27,210.00)
	729,576.00	729,576.00	729,576.00
Rounding Adjustment	0.00	0.00	0.00
	729,576.00	729,576.00	729,576.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Social Security (FICA)	Acct. # 01-35-472
Prepared by	Lisa Palmieri	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #000 - FICA/Social Security</u>			
FICA/Social Security is expected to increase based on the amount of employee salary increases for cost of living adjustments as well as step increases per contracts.	759,900.00	759,900.00	759,900.00
	759,900.00	759,900.00	759,900.00
	759,900.00	759,900.00	759,900.00

Note: Water and Sewer shares of FICA are credited to this account annually. The Library share of FICA is charged directly to the Library's budget with each pay period.

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Pension - PFRS	Acct. # 01-35-473
Prepared by	Lisa Palmieri	Date 7/24/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #000 - PFRS</u> 2016 Township obligation for PFRS (Police & Fire Retirement System)	1,567,889.00	1,567,889.00	1,567,889.00
	<u>1,567,889.00</u>	<u>1,567,889.00</u>	<u>1,567,889.00</u>

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Tax Appeals Pending & Re-Assessments	Acct. # 01-36-476
Prepared by	Lisa Palmieri	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #002 - Tax Appeals Pending</u>			
Costs associated with settlement of tax appeals	85,000.00	110,000.00	110,000.00
 <u>Account #003 - Tax Re-Assessment Services</u>			
Costs associated with Re-Assessment Services for properties located with in the Township	100,000.00	155,000.00	155,000.00
	185,000.00	265,000.00	265,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Body Armor Replacement Fund Grant	Acct. # 01-40-705
Prepared by	Lisa Palmieri	Date 1/11/16

REQUESTED RECOMMENDED APPROVED

Account #000 - Body Armor Grant

Body Armor Grant allocation for 2016 from the State of NJ - Funding has not been awarded as of 2016 Budget Adoption.

0.00	0.00	0.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department NACCHO - NJ Health Officers Association Grant
Prepared by Lisa Palmieri

Acct. # 01-40-707
Date 1/11/16

REQUESTED RECOMMENDED APPROVED

Account #000 - NACCHO - NJ Health Officers Association Grant

Quality Improvement, Performance Management, Systems Development and
Workforce Improvement Grant

This grant has not been awarded for 2016.

0.00 0.00 0.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Clean Communities Grant
Prepared by Lisa Palmieri

Acct. # 01-40-710
Date 1/11/16

REQUESTED RECOMMENDED APPROVED

Account #000 - Clean Communities Grant

The Township's 2016 grant entitlement is calculated based on our proportionate share of housing units and municipal road mileage. The formal notice of grant award has not been received as of 1/11/16.

0.00 0.00 0.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Volunteer Fire Assistance Grant	Acct. # 01-40-711
Prepared by	Lisa Palmieri	Date 1/11/16

REQUESTED RECOMMENDED APPROVED

Account #001 - Volunteer Fire Assistance Grant

The Township was awarded \$3,800.00 from NJ State Forestry Services on 7/27/15. These funds were received after the 2015 budget was adopted, therefore a chapter 159 was required. Funds have not been awarded for 2016 as of 1/11/16.

0.00	0.00	0.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Highway Safety Fund Grant - Safe Corridors
Prepared by Lisa Palmieri

Acct. # 01-40-715
Date 2/23/16

REQUESTED RECOMMENDED APPROVED

Account #000 - Highway Safety Grant/Safe Corridors

The Township was awarded \$3,174.80 from NJDOT on 2/23/16.

0.00 3,174.80 3,174.80

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Drive Sober/Get Pulled Over Grant
Prepared by Lisa Palmieri

Acct. # 01-40-719
Date 1/11/16

Account #000 - Over the Limit/Under Arrest Grant

Grant award for police services associated with the implementation of the State crack-down grant.

<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
0.00	0.00	0.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Drunk Driving Enforcement Fund
Prepared by Lisa Palmieri

Acct. # 01-40-730
Date 3/4/16

REQUESTED RECOMMENDED APPROVED

Account #001 - Drunk Driving Enforcement Grant

Drunk Driving Enforcement Grant allocation for 2016 from the State of NJ - Funding was received from the State of NJ on 3/4/16

0.00 5,264.07 5,264.07

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department _____ Municipal Court
Prepared by _____ Beverly Insull

Acct. # 01-42-490
Date 10/25/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
011	Regular Wages	237,285.06	241,094.45	258,857.00	254,854.10	265,179.00	265,179.00	265,179.00
014	Overtime	45,830.26	42,274.91	55,000.00	45,371.22	55,000.00	55,000.00	55,000.00
015	Third Party Police Pay	40,225.00	34,725.00	47,500.00	7,275.00	0.00	0.00	0.00

Total Salaries and Wages	323,340.32	318,094.36	361,357.00	307,500.32	320,179.00	320,179.00	320,179.00
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
023	Printing & Binding	2,072.24	2,880.69	3,000.00	1,344.78	2,500.00	2,500.00	2,500.00
026	Equipment Maintenance	889.00	1,651.20	900.00	1,402.59	1,500.00	1,000.00	1,000.00
028	Professional/Consulting	11,260.00	9,092.50	12,700.00	10,175.00	12,700.00	12,700.00	12,700.00
029	Contractual Fees	0.00	0.00	0.00	325.00	500.00	500.00	500.00
033	Books & Publications	1,206.49	1,497.14	3,250.00	1,947.34	3,250.00	3,250.00	3,250.00
036	Office Supplies	1,942.19	2,522.86	2,500.00	2,157.62	2,500.00	2,500.00	2,500.00
041	Conferences & Meetings	95.00	758.00	1,250.00	123.00	1,000.00	1,000.00	1,000.00

Total Other Expenses	17,464.92	18,402.39	23,600.00	17,475.33	23,950.00	23,450.00	23,450.00
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Grand Total	340,805.24	336,496.75	384,957.00	324,975.65	344,129.00	343,629.00	343,629.00
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**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Municipal Court	Acct. # 01-42-490
Prepared by	Beverly Insull	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #023 - Printing & Binding</u> Criminal file folders, ATS/ACS daily mailers, certified mailers, window & regular envelopes, stationary, lead information sheets for Sheriff's Dept., CDRC referral notices, Prosecutor forms for court sessions, recognizance & bail waiver forms, probable cause affidavits, victims rights & notices for intake in English & Spanish, bail books, motor vehicle summonses, local ordinance summonses, hand receipts, case management forms, change of custody forms for Morris County Jail.	2,500.00	2,500.00	2,500.00
<u>Account #026 - Equipment Maintenance</u> Maintenance of typewriters, court recorder and security system and security door. Security locks/system getting older and is in need of repairs.	1,500.00	1,000.00	1,000.00
<u>Account #028 - Professional/Consulting</u> Interpreters and substitute judges	12,700.00	12,700.00	12,700.00
<u>Account #029 - Contractual Fees</u> Warranty for Liberty Recorder - annual	500.00	500.00	500.00
<u>Account #033 - Books & Publications</u> Lawyers Diary, NJ Court Rules, NJ Session Laws, NJ Statutes for Criminal Justice. A new West Law Subscription has been requested by the Judge for \$108.00 per month.	3,250.00	3,250.00	3,250.00
<u>Account #036 - Office Supplies</u> Supplies consisting of ribbons for printers and printer and fax machine cartridges. The department will need extra laser cartridges due to implementation of new ticket system.	2,500.00	2,500.00	2,500.00
<u>Account #041 - Conferences & Meetings</u> Dues for Court Administrator and Deputy Administrator, monthly meetings and seminars. New mandatory training, statewide sessions, mileage for all court personnel.	1,000.00	1,000.00	1,000.00
TOTAL	23,950.00	23,450.00	23,450.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Public Defender	Acct. # 01-42-495
Prepared by	Lisa Palmieri	Date 10/25/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #000 - Public Defender</u>			
Professional services @ \$1,300 per month (\$15,600 to be charged to Public Defender Trust)	15,600.00	0.00	0.00
Substitute defenders on an as needed basis (\$250/case)	4,000.00	4,000.00	4,000.00
TOTAL	19,600.00	4,000.00	4,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Capital Improvement Fund
Prepared by Lisa Palmieri

Acct. # 01-44-496
Date 5/28/15

REQUESTED RECOMMENDED APPROVED

Account #000 - Capital Improvement Fund

5% down payment is required for capital purchases as per local bond law.

165,500.00 165,500.00 165,500.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Bond Principal	Acct. # 01-45-920
Prepared by	Lisa Palmieri	Date 5/28/15

REQUESTED RECOMMENDED APPROVED

Account #000 - Bond Principal

Sewer Assessment - Serial Bond Issue dated 7/15/00	29,700.00	29,700.00	29,700.00
General Improvements - Serial Bond Issue dated 7/19/07	1,000,000.00	1,000,000.00	1,000,000.00
General Improvements - Serial Bond Issue dated 9/26/12	950,000.00	950,000.00	950,000.00
TOTAL	1,979,700.00	1,979,700.00	1,979,700.00

Account #05-55-503-171 - Water Utility Bond Principal

Water Utility Improvements - Serial Bond Issue dated 7/15/03	200,000.00	200,000.00	200,000.00
Water Utility Improvements - Serial Bond Issue dated 9/26/12	315,000.00	315,000.00	315,000.00
TOTAL	515,000.00	515,000.00	515,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department _____	Note Principal	Acct. # 01-45-925
Prepared by _____	Lisa Palmieri	Date 11/19/15

REQUESTED RECOMMENDED APPROVED

Account #000 - Note Principal

General Improvements - Bond Anticipation Note dated 11/18/15 due 11/18/16:

		<u>Principal o/s</u>	<u>Principal Paid Down</u>	
General Capital:				
	Ord. #2012-13	1,063,375.00	217,700.00	
	Ord. #2013-16	1,077,000.00	235,318.00	
	Ord. #2014-12	1,200,000.00	0.00	
	Ord. #2015-07	1,575,625.00	0.00	
		4,916,000.00	453,018.00	
General Capital - Special Emergency:				
See #6-01-45-945-000	Ord. #10-30 (Re-Val)	0.00	0.00	
See #6-01-45-950-000	Ord. #11-11 (Accu-Vac)	200,000.00	200,000.00	
		200,000.00	200,000.00	
		5,116,000.00	906,036.00	
				478,018.00 453,018.00 453,018.00

Account #05-55-503-171 - Water Utility Note Principal

Water Improvements - Bond Anticipation Note dated 11/18/15 due 11/18/16:

		<u>Principal o/s</u>	<u>Principal Paid Down</u>	
Water Capital:				
	Ord. #2012-14	269,000.00	10,000.00	
	Ord. #2013-12	399,000.00	15,000.00	
	Ord. #2014-22	527,000.00	0.00	
	Ord. #2015-08	1,482,000.00	0.00	
		2,677,000.00	25,000.00	
				25,000.00 25,000.00 25,000.00

Open Space Trust Note Principal

Peterson Field Improvements - Bond Anticipation Note dated 11/18/15 due 11/18/16:

		<u>Principal o/s</u>	<u>Principal Paid Down</u>	
Open Space Trust:				
	Ord. #2013-11	2,224,000.00	150,000.00	
		2,224,000.00	150,000.00	
				150,000.00 150,000.00 150,000.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Bond Interest	Acct. # 01-45-930
Prepared by	Lisa Palmieri	Date 5/28/15

REQUESTED RECOMMENDED APPROVED

Account #000 - Bond Interest

Sewer Assessment - Serial Bond Issue dated 7/15/95	0.00	0.00	0.00
Sewer Assessment - Serial Bond Issue dated 7/15/98	19,975.00	19,975.00	19,975.00
Sewer Assessment - Serial Bond Issue dated 7/15/00	23,350.00	23,350.00	23,350.00
General Improvements - Serial Bond Issue dated 7/19/07	81,000.00	81,000.00	81,000.00
General Improvements - Serial Bond Issue dated 9/26/12	189,512.50	189,512.50	189,512.50
Emergency Appropriation Refunding - Serial Bond Issue dated 9/26/12	16,600.00	16,600.00	16,600.00
Rounding	0.50	0.50	0.50
TOTAL	<u>330,438.00</u>	<u>330,438.00</u>	<u>330,438.00</u>

Account #05-55-503-172 - Water Utility Bond Interest

Water Utility Improvements - Serial Bond Issue dated 7/15/03	6,900.00	6,900.00	6,900.00
Water Utility Improvements - Serial Bond Issue dated 9/26/12	21,400.00	21,400.00	21,400.00
	<u>28,300.00</u>	<u>28,300.00</u>	<u>28,300.00</u>
Accrual Adjustment (estimated)	9,500.00	9,500.00	9,500.00
	<u>9,500.00</u>	<u>9,500.00</u>	<u>9,500.00</u>
TOTAL	<u>37,800.00</u>	<u>37,800.00</u>	<u>37,800.00</u>

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Note Interest	Acct. # 01-45-935
Prepared by	Lisa Palmieri	Date 11/19/15

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Account #000 - Note Interest</u>			
General Improvements - Bond Anticipation Note dated 11/18/15 due 11/18/16:			
<u>General Capital:</u>			
Ord. #2012-13	1,063,375.00		
Ord. #2013-16	1,077,000.00		
Ord. #2014-12	1,200,000.00		
Ord. #2015-07	1,575,625.00		
	4,916,000.00		
Interest Rate	2.00%		
	98,320.00	98,320.00	98,320.00
<u>General Capital - Special Emergencies:</u>			
Ord. #10-30 (Re-Val)	0.00		
Ord. #11-11 (Accu-Vac)	200,000.00		
	200,000.00		
Interest Rate	2.00%		
	4,000.00	4,000.00	4,000.00
	102,320.00	102,320.00	102,320.00

<u>Open Space Fund:</u>	
Ord. #2013-11	2,224,000.00
Interest Rate	2.00%
	44,480.00

<u>Water Utility Fund:</u>	
Ord. #2012-14	269,000.00
Ord. #2013-12	399,000.00
Ord. #2014-22	527,000.00
Ord. #2015-08	1,482,000.00
	2,677,000.00
Interest Rate	2.00%
	53,540.00
Accrual Adj.	3,000.00
	56,540.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Green Trust Loan	Acct. # 01-45-940
Prepared by	Lisa Palmieri	Date 5/28/15

REQUESTED RECOMMENDED APPROVED

Account #000 - Green Acres Loan

1989 Green Trust Loan:

Principal	0.00
Interest	0.00
	0.00
	0.00

0.00	0.00	0.00
0.00	0.00	0.00

NOTE: This loan was liquidated 5/21/13.

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Special Emergency - Tax Revaluation	Acct. # 01-45-945
Prepared by	Lisa Palmieri	Date 5/22/15

REQUESTED RECOMMENDED APPROVED

Account #000 - Special Emergency

On November 3, 2010, council introduced ordinance #10-30 authorizing a special emergency appropriation in the amount of \$500,000 providing for the revaluation of real property. One fifth (\$100,000) is appropriated each year for five years to pay down the principal of the special emergency note that will be issued for the cost of the revaluation.

TOTAL	0.00	0.00	0.00
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NOTE: 2015 represents payment #5 of 5, therefore this appropriation is not applicable for 2016.

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department _____	Special Emergency - Accu Vac/Retirees	Acct. # 01-45-950
Prepared by _____	Lisa Palmieri	Date <u>5/22/15</u>

REQUESTED RECOMMENDED APPROVED

Account #000 - Special Emergency

On September 6, 2011, council adopted ordinance #11-11 authorizing a special emergency appropriation in the amount of \$1,000,000 providing for the payment of contractually required severance liabilities. One fifth (\$200,000) is appropriated each year for five years to pay down the principal of the special emergency note that will be issued for the cost of the severance liability.

TOTAL	<u>200,000.00</u>	<u>200,000.00</u>	<u>200,000.00</u>
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NOTE: 2016 represents payment #5 of 5.

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department Emergency Appropriation Refunding Bonds - Mall Appeals
Prepared by Lisa Palmieri

Acct. # 01-45-955
Date 5/22/15

REQUESTED RECOMMENDED APPROVED

Account #000 - Emergency Appropriation - 5 yrs.

In 2012, the Township submitted an application to the Local Finance Board to request approval to issue \$2,075,000 refunding bonds for the purpose of providing payment of amounts owed to the Rockaway Mall for tax appeals. The Local Finance Board approved the Township's application and granted the repayment of \$2,075,000 over 5 years which amounts to \$415,000 per year.

415,000.00 415,000.00 415,000.00

NOTE: 2016 represents payment #4 of 5.

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Deferred Charges to Future Taxation	Acct. # 01-46-877
Prepared by	Lisa Palmieri	Date 5/28/15

REQUESTED RECOMMENDED APPROVED

TOTAL 30,000.00 30,000.00 30,000.00

TOWNSHIP OF ROCKAWAY
2016 Budget Request

Department Water Utility
Prepared by Robert Sheard

Acct. # 05-55-501
Date 10/25/15

Salary and Wages

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
	Regular Wages							
	Overtime							

Total Salaries and Wages	0.00							
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Other Expenses

Sub Acct. #	Acct. Title	2013 Expended	2014 Expended	2015 Adopted Budget	Expended thru December 31, 2015	2016 Request	2016 Recommended	2016 Approved
077	Cell Phones	2,218.60	1,433.31	1,800.00	2,221.57	2,000.00	2,000.00	2,000.00
092	Medical Insurance	232,060.20	236,868.36	305,000.00	225,990.00	310,000.00	310,000.00	310,000.00
110	Other Fees & Permits	21,940.60	26,956.50	30,000.00	29,937.59	35,000.00	35,000.00	35,000.00
168	Water Sampling	14,000.00	18,199.65	15,000.00	13,898.80	18,000.00	18,000.00	18,000.00
TOTAL OPERATING EXPENSES:		880,540.51	842,601.80	1,016,950.00	835,137.36	1,024,900.00	1,034,900.00	1,034,900.00
STATUTORY EXPENSES:								
500	Social Security	83,640.00	85,525.00	87,240.00	87,240.00	88,985.00	88,985.00	88,985.00
501	Operating Deficit	0.00	32,980.28	0.00	0.00	0.00	0.00	0.00
502	Pension (PERS)	61,100.00	61,100.00	62,300.00	62,300.00	63,480.00	63,480.00	63,480.00
503	Capital Improv. Fund	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
TOTAL STATUTORY EXPENSES:		184,740.00	219,605.28	189,540.00	189,540.00	192,465.00	192,465.00	192,465.00
DEBT SERVICE:								
171	Bond Principal	515,000.00	515,000.00	515,000.00	515,000.00	515,000.00	515,000.00	515,000.00
172	Bond Interest	67,750.00	48,223.42	50,850.00	50,850.00	37,800.00	37,800.00	37,800.00
174	Note Principal	0.00	10,000.00	14,375.00	14,375.00	25,000.00	25,000.00	25,000.00
175	Note Interest	0.00	7,350.00	18,125.00	18,125.00	56,540.00	56,540.00	56,540.00
176	Reserve to Pay Debt Svc.	19,500.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEBT SERVICE:		602,250.00	580,573.42	598,350.00	598,350.00	634,340.00	634,340.00	634,340.00
Total Other Expenses		1,667,530.51	1,642,780.50	1,804,840.00	1,623,027.36	1,851,705.00	1,861,705.00	1,861,705.00
Grand Total		2,732,574.51	2,369,324.13	2,666,246.00	2,412,408.69	2,646,618.00	2,656,618.00	2,656,618.00

**TOWNSHIP OF ROCKAWAY
2016 Budget Request**

Department	Open Space Tax	Acct. # N/A
Prepared by	Lisa Palmieri	Date 1/25/16

REQUESTED RECOMMENDED APPROVED

Account #000 - Open Space Tax

The Open Space tax rate assessed for 2009 was .01. In 2010, the rate was reduced to .005 and in 2011, the rate was reduced to .0025. In 2013, the rate is increased to .0075 in order to provide sufficient funding for the Peterson Field parking project.

<u>268,444.00</u>	<u>268,444.00</u>	<u>268,444.00</u>
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